## **Hands-On Lab**

Baseline Management with inteGREAT4TFS and Team Foundation Server 2015

Lab version: 14.0.23107.0

Last updated: 5/19/2015



### Overview

In this lab, you will learn about the Baseline Management using inteGREAT4TFS and augmented by Team Foundation Server 2015.

### **Prerequisites**

In order to complete this lab, you will need inteGREAT4TFS and Visual Studio 2015 virtual machine provided by Microsoft. For more information about inteGREAT4TFS, please visit <u>this URL</u>. The information about acquiring and using the Visual Studio 2015 virtual machine is available <u>here</u>.

### Important note:

This lab requires you to use the default state of the virtual machine, before any modifications are made to work items or source in TFS. If you followed the "Working With..." instructions, you should have a snapshot/checkpoint of the virtual machine before working with it for the first time. Apply this snapshot/checkpoint before starting this lab.

### About the Fabrikam Fiber Scenario

This set of hands-on-labs uses a fictional company, Fabrikam Fiber, as a backdrop to the scenarios you are learning about. Fabrikam Fiber provides cable television and related services to the United States. They are growing rapidly and have embraced Windows Azure to scale their customer-facing web site directly to end-users to allow them to self-service tickets and track technicians. They also use an on-premises ASP.NET MVC application for their customer service representatives to administer customer orders.

In this set of hands-on labs, you will take part in a number of scenarios that involve the development and testing team at Fabrikam Fiber. The team, which consists of 8-10 people, has decided to use Visual Studio application lifecycle management tools in conjunction with inteGREAT4TFS.

### **Exercises**

This hands-on lab includes the following exercises:

- 1. Accessing inteGREAT4TFS and creating a baseline
- 2. Comparing baselines
- 3. Copying baselines

Estimated time to complete this lab: 60 minutes.

# Exercise 1: Accessing inteGREAT4TFS and creating a baseline

In this exercise you will learn how to access inteGREAT4TFS and create a baseline using it.

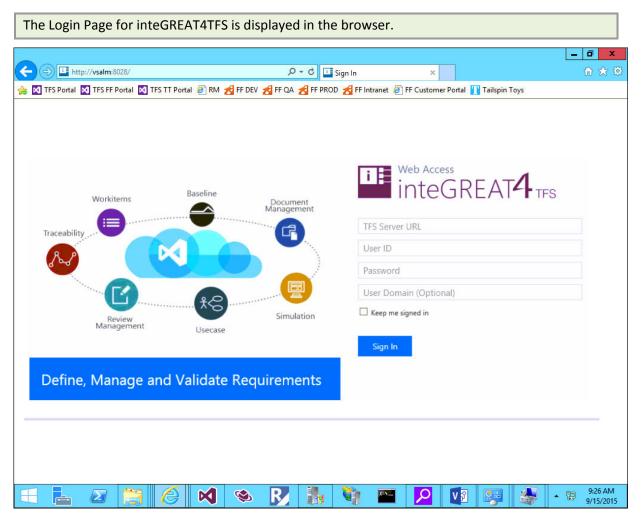
inteGREAT4TFS is an online application that complements SmartOffice4TFS in managing Team Projects. inteGREAT4TFS consists of six distinct modules: **Trace Analysis**, **SmartOffice Library**, **Simulation**, **Use Case Editor**, **Review Management** and **Baselining**. In this hands on lab, we would be using the **Baselining** module only.

- 1. Log in as Brian Harry (VSALM\Brian). All user passwords are P2ssw0rd.
- 2. Start Internet Explorer.
- 3. Access the following URL: VSALM:8028

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Figure 1

Accessing inteGREAT4TFS Tab



Login Page for inteGREAT4TFS



4. Enter the login details and click the **Sign In** Button.

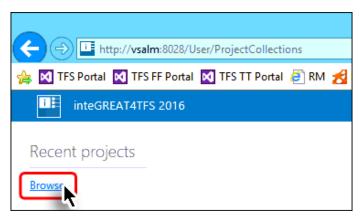
Web Acce	SREAT4 TFS
http://vsalm:8080/tfs	×
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☐ Keep me signed in	
Sign In	

### Figure 3

Signing in using the recommended login details

Home page is displayed.

5. Click the **Browse** link.



### Figure 4

Browse link on the home page

6. Expand FabrikamFibreCollection node → select Fabrikam Fiber (Team Project) → click the Navigate Button.

BROWSE SERVER			×
<ul> <li>DefaultCollection</li> <li>FabrikamFiberCollection</li> <li>FabrikamFiber</li> <li>TailspinToysCollection</li> </ul>	Step 1 Project Name Step 2	FabrikamFiber	
	Ι		
		Step 3	Navigate Close

### Figure 5

Selecting the Team Project

Upon successful connection, the Dashboard of the selected Team Project (**Fabrikam Fiber**) is displayed.

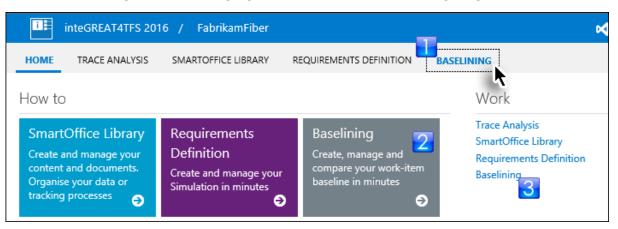
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### Figure 6

Dashboard in inteGREAT4TFS

**Dashboard** is the place where **the** user gets useful information about the team project. It also leads the users to the desired module in inteGREAT4TFS. Users can select their desired module in a number of ways. Since we would be using the **Baselining** module in this exercise, we would select it.

7. Select the **Baselining** link from the highlighted links shown in the following image.

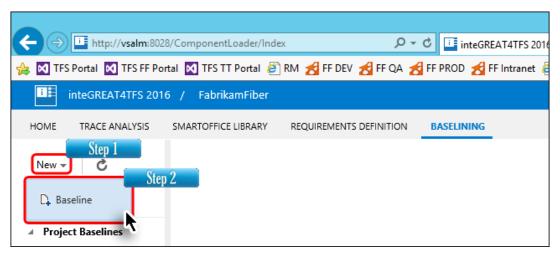


#### Figure 7

Selecting the Baselining module

The landing page of Baselining module is displayed. Originally it would be empty since we have not created any baseline as of yet.

8. Click **New** and then **Baseline** options from the drop down.



### Figure 8

Invoking the baseline creation option

9. Enter a suitable name for the baseline; provide a description and click the **Next** Button.



### Figure 9

Entering the required information for the baseline

Clicking the **Next** button takes us to the query window where we have to search for the Work Items that we want to include in the baseline. We can search based on saved queries, IDs, full or part of the name

10. Select the desired query and click the **Find** Button.

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☑	ID W	ork Item Type	Title		
					~
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No	work item found.				
				Add Work items	Close

### Figure 10

Finding the required Work Items

#### 10. Select the desired Work Items from the query result and click the Add Work Items Button.

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✓	164	Feature	Location Finder	/
✓	170	Feature	Television Schedule Lookup	
✓	176	Feature	Sign up for and receive email communications	
✓	182	Feature	Manage service appointments online	
•	193	Feature	Customer Login	
✓	204	Feature	Facebook integration	
<b>~</b>	210	Feature	Technician mobile application	
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0 wor	'k item(s) foun	d.		

### Figure 11

Adding the desired Work Items in the baseline

The Work Items window is closed and the added Work Items are listed in a new page. At this moment we have created a list of Work Items that are ready to be included in our baseline. However the baseline itself has not yet been created. This extra step helps users to include additional Work Items, remove unwanted ones, or edit them before finalizing the baseline.

11. Click the Save Button.

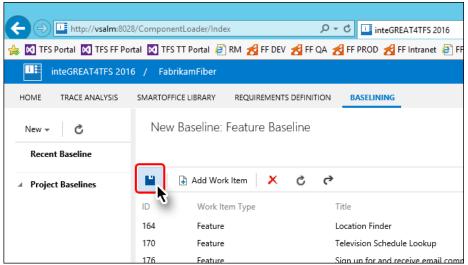


Figure 12 Completing the baseline creation process

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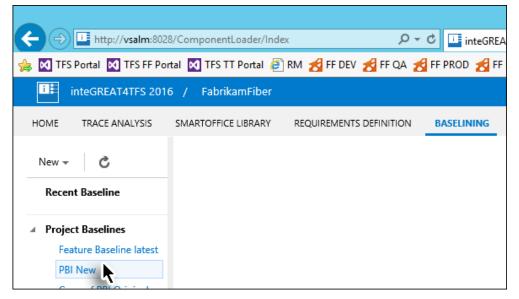
Baseline as it appears just after creation.

### **Exercise 2: Generating Baseline Report**

In this exercise you will learn how to generate a Baseline Report.

A Baseline Report is created for a particular baseline. It contains details about the the Work Item it contains.

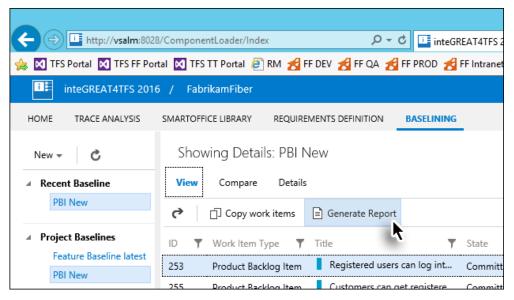
- 1. Invoke the **Baselining** module from Dashboard.
- 2. Click the desired baseline in the Baseline Explorer Panel under Project Baselines.



### Figure 14

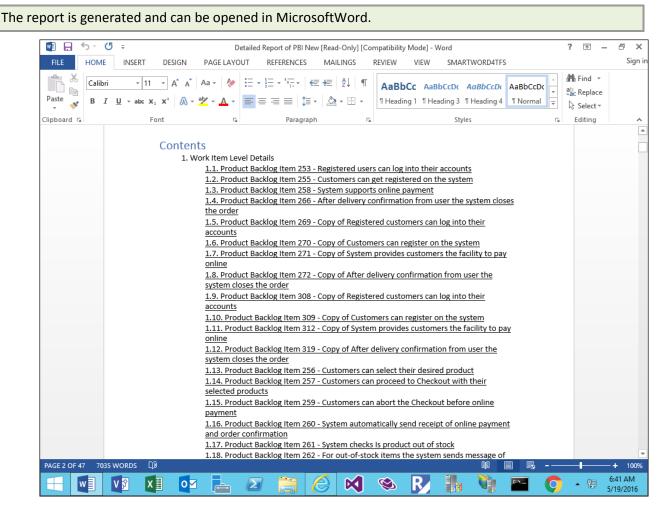
Selecting desired baseline to open

3. Click the Generate Report option in the toolbar.





Clicking the Generate Report option



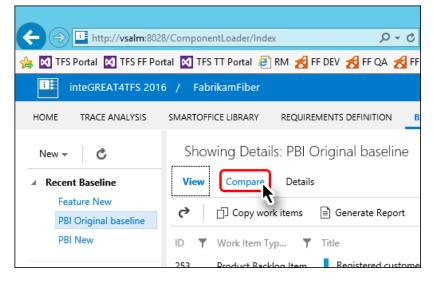
### Figure 16

The Baseline Report opened in MS-Word

### **Exercise 3: Comparing Baselines**

In this exercise you will learn how to compare two baselines and create a difference report.

- 1. Invoke the **Baselining** module from Dashboard.
- 2. Open the desired baseline using the Baseline Explorer Panel.
- 3. Now click the Compare Tab (below the baseline's name in the Main Panel)



#### Figure 17

Invoking the Compare Tab

4. Click on the downward arrow in the Main Toolbar.

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### Figure 18

Invoking the Comparison drop down

5. Select the desired baseline to compare with the current baseline

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### Figure 19

Selecting the baseline for comparison

The comparison between two baselines is shown in the Grid. The Work Items that were updated are mentioned as Changed in the "**Comp. Status**" column (highlighted in the image).

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### Figure 20

Baseline comparison

The actual updates in the selected Work Items are shown in the **Work Item Details Panel** (at the right hand side of the window). If the difference is not evident, then click the **Summary** Button at the top right of the Work Items Details Pane. This would show only the differential values in the pane.

6. To switch to the **Summary Mode** (for easy viewing of updates), click the **Summary** option in the **Work Item Details Panel**.

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### Figure 21

Switching to Summary Mode

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Feature Baseline	256 Product Back.	Customers can s 2	2	No Change	Rev	4-5
	257 Product Back.	Customers can 3	3	No Change	Watermark	<del>910</del> -1213
	259 Product Back.	Customers can 3	3	No Change >	Authorized Date	9/12/2015 5:19:37 AM 9/17/2015 4:56:39 AM
	260 Product Back.	. System automat 4	4	No Change	Changed Date	9/12/2015 5:19:37 AM
	261 Product Back.	System checks I 2	2	No Change		9/17/2015 4:56:39 AM
	262 Product Back.	. For out-of-stock 3	3	No Change		
	263 Product Back.	After payment c 2	2	No Change		
	264 Product Back	The shipment d 4	4	No Change		

#### Figure 22

The Work Item Details Panel in Summary Mode

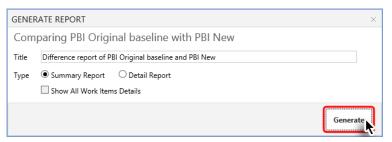
7. Click the Difference Report option in the Main Toolbar.

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### Figure 23

Creating the Difference Report (Step1)

8. Enter required information and click the **Generate** Button.



### Figure 24

Creating the Difference Report (Step2)

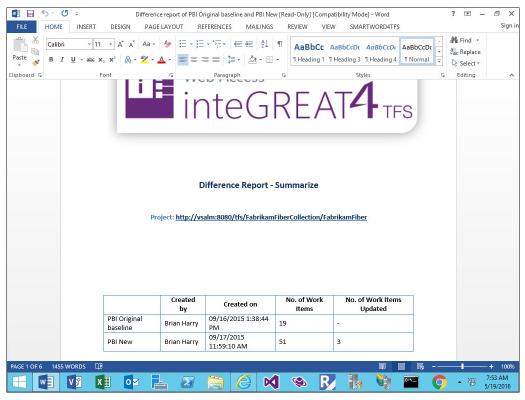
The Difference Report is created in MS-Word format

9. Save or Open the file to complete the process.

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### Figure 25

Message shown after the creation of the Difference Report

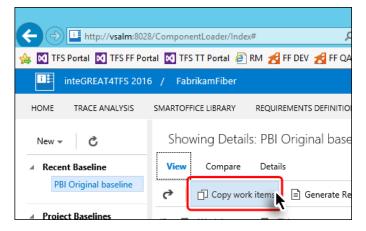


The Difference Report opened in Microsoft Word

### **Exercise 4: Copying baselines**

In this exercise you will learn how to copy a baseline (or its Work Items) to create a new baseline. The copied baseline can be pasted into the same team project or into another project. In both cases the process is same, with only change in the target team project option.

- 1. Open the desired baseline.
- 2. Click the Copy Work Items option in the Main Toolbar.



### Figure 27

Initiating the Copy baseline process

The Copy Work Item Window appears. Its options are divided under three sections as marked in the image.

COPY WORK ITEN	M FROM PBI ORIGINAL BASELINE	×
Team Project Work Items 2	Work Items source and target Team project Information.	
	Source Team Project	
Options 3	Team Foundation Server: http://vsalm:8080/tfs	
	Team Project Collection: FabrikamFiberCollection	
	Team Project: FabrikamFiber	
	Target Team Project	
	Team Foundation Server: http://vsalm:8080/tfs Change Server	
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	Сору	Cancel

### Figure 28

The Copy Work Item window

The Team Project option (in the Target Team Project section) tells where the baseline will be copied. Into the same team project or into another one, for example a re-use library project?

COPY WORK ITE	M FROM PBI ORIGINAL BASELINE	×
Team Project Work Items Options	Work Items source and target Team project Information. Source Team Project Team Foundation Server: http://vsalm:8080/tfs Team Project Collection: FabrikamFiberCollection Team Project: FabrikamFiber Team Foundation Server: http://vsalm:8080/tfs Change Server Team Project Collection: FabrikamFiberCollection Team Project: FabrikamFiberCollection Team Project: FabrikamFiber =	
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### Figure 29

The Target Team Project option

10. Set the options in the **Team Project** section and then click the **Work Items** Tab in the window.

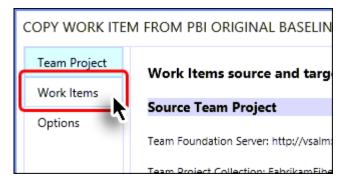
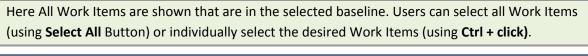


Figure 30

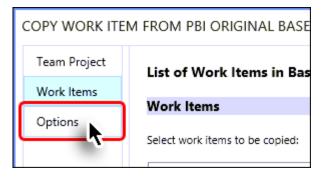
Moving towards "Work Items" Tab



COPY WORK ITE	EM FROM PBI ORIGINAL BASELINE	×
Team Project	List of Work Items in Baseline.	
Work Items		
Options	Work Items Select work items to be copied:	
	ID <b>Y</b> Work Item Type <b>Y</b> Title	e 🔻
	253 Product Backlog Item	Registered customers can log into their acco
	255 Product Backlog Item	Customers can register on the system
	258 Product Backlog Item	System provides customers the facility to pay
	266 Product Backlog Item	After delivery confirmation from user the syst
	256 Product Backlog Item	Customers can select their desired product
	257 Product Backlog Item	Customers can proceed to Checkout with the
	19 work items (0 selected)	
	Select All Unselect All	
		Copy Cancel

Work Item options

11. Select the desired Work Items and then click the **Options** Tab.



### Figure 32

Moving towards different options in the "Options" Tab

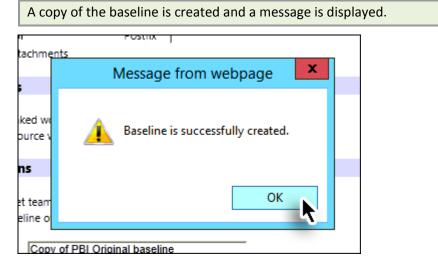
If we enable the **Create Baseline of copy work item(s)** checkbox (marked in the image below) then the baseline is copied as well, otherwise only the selected work items are copied.

12. Set desired options and click the **Copy** Button.

COPY WORK IT	EM FROM PBI ORIGINAL BASELINE	×
Team Project Work Items	Copy Work item options.	
Options	Field Options       Prefix     Copy of       Postfix       Copy all attachments	
	Link Options Copy all linked work items Link with source work item	
	Other Options          Open target team project         Create baseline of copied work item(s)	
	Baseline Name Copy of PBI Original baseline	
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### Figure 33

Completing the baseline copying process





Baseline creation message

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New 👻 🖒	Sho	wing Details Co	py of PBI Original baseline	)		Work Ite	em Types Work Item Stat	tes
Recent Baseline	View	Compare Deta	ils		Crea	ted on 9/17/2015 by	Brian Harry Work item	pane Or
Copy of PBI Original PBI Original baseline	¢	Copy work items	🖹 Generate Report			Revision 8 of 8	Select Revision	To Com
Project Baselines Feature Baseline latest	ID <b>T</b> 269 270	Work Item   Product Backlog  Product Backlog	Title Title Copy of Registered customers Copy of Customers can registe	State <b>T</b> New New	Rev. IE		dog Item269 - Copy ustomers can log int	
PBI New Copy of PBI Original	271	Product Backlog	Copy of System provides custo	New	8	As of 09/17/20 Harry Revision : 8	15 01:55:04, changed by	Brian
PBI Original baseline Feature New	< 272   <sub>273</sub>	Product Backlog Product Backlog	Copy of After delivery confirma Copy of Customers can select t	New New	8	PROPERTIES		
Feature Baseline	274	Product Backlog	Copy of Customers can procee	New	8	Business Value		
	275	Product Backlog	Copy of Customers can abort t	New	6	Acceptance Criteria		
	276	Product Backlog	Copy of System automatically s	New	8	Effort	15	
	277	Product Backlog	Copy of System checks Is prod	New	8	Backlog	1	
	278	Product Backlog	Copy of For out-of-stock items	New	8	Priority		
	279	Product Backlog	Copy of After payment confirm	New	8	History		
	280	Product Backlog	Copy of The shipment deptt up	New	8	Assigned To	Administrator	
	281	Product Backlog	Copy of Customer can confirm	New	8	Reason State	New backlog item New	
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Newly created baseline