



## Trace Analysis Step-by-Step Guide



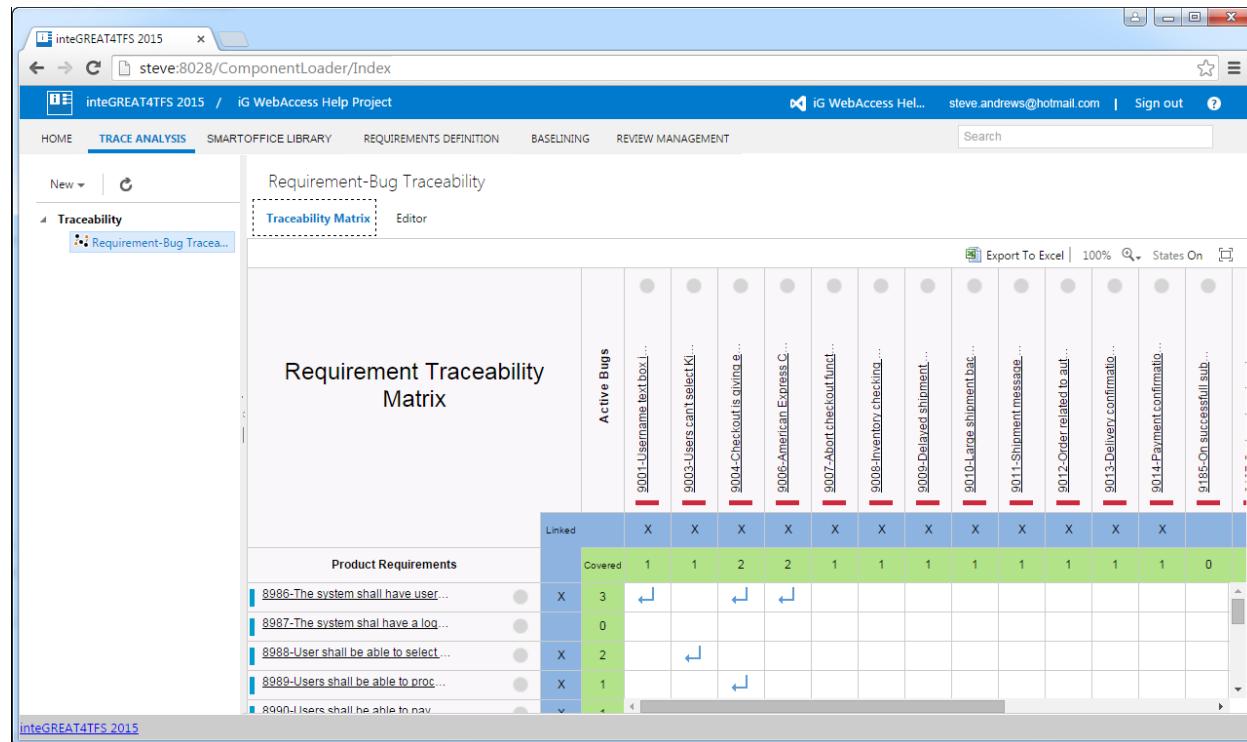
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## OVERVIEW

Trace Analysis section of inteGREAT4TFS is the module that is used to manage traceability between Work Items.

This guide demonstrates how to use the Trace Analysis module in inteGREAT4TFS.



The screenshot shows the 'Requirement-Bug Traceability' matrix interface. The top navigation bar includes 'HOME', 'TRACE ANALYSIS' (which is selected), 'SMARTOFFICE LIBRARY', 'REQUIREMENTS DEFINITION', 'BASELINING', and 'REVIEW MANAGEMENT'. The right side of the header has a 'Search' field, 'Export To Excel' button, and a 'States On' dropdown. The main area is titled 'Requirement Traceability Matrix' and contains a grid of requirements and bugs. The columns are labeled 'Active Bugs' and 'Linked' (with sub-labels 'Covered', 'X', '1', '2', etc.). The rows are labeled 'Product Requirements' and include items like '9986-The system shall have user...', '9987-The system shall have a log...', '9988-User shall be able to select...', '9989-Users shall be able to proc...', and '9990-Users shall be able to nav...'. The grid cells contain various symbols like 'X', '1', '2', and arrows, indicating relationships between requirements and bugs.

## KEY TAKEAWAYS

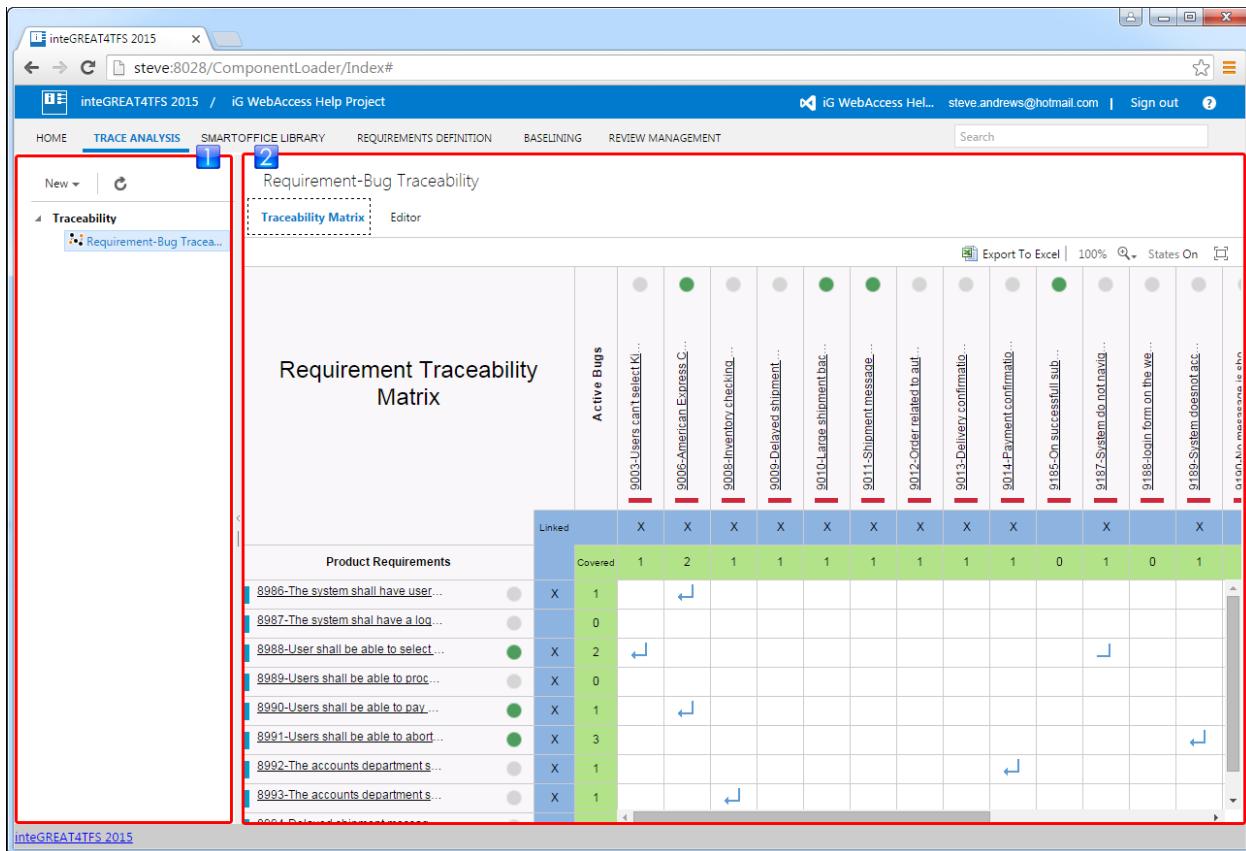
Individuals will learn how to perform the following tasks from this tutorial:

- Invoke the module
- User Interface of the module
- Creating a new Intersection Traceability Matrix
- Opening an existing Intersection Matrix
- Editing an Intersection Matrix
- Editing Work Items
- Creating a new Horizontal Traceability Matrix
- Exporting the Traceability Matrix to Excel

## TRACE ANALYSIS UI

The Trace Analysis' user interface can be broadly divided into two sections as highlighted in the following image:

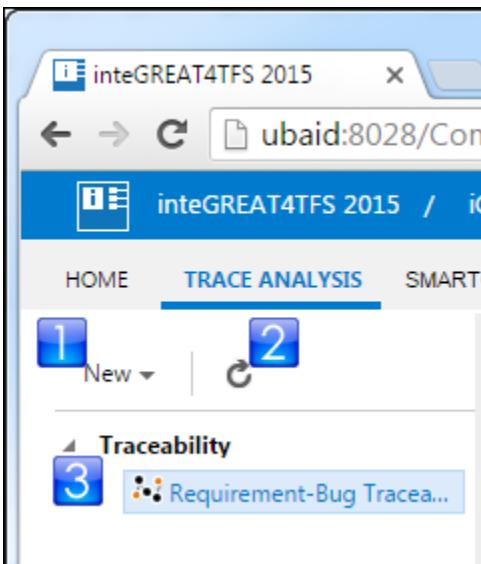
1. Folder Explorer
2. Traceability section



The screenshot shows the Trace Analysis UI with a red box highlighting the 'Traceability' section on the left. This section contains a 'Requirement-Bug Traceability' matrix. Another red box highlights the 'Requirement Traceability Matrix' itself, which is a grid showing requirements linked to bugs.

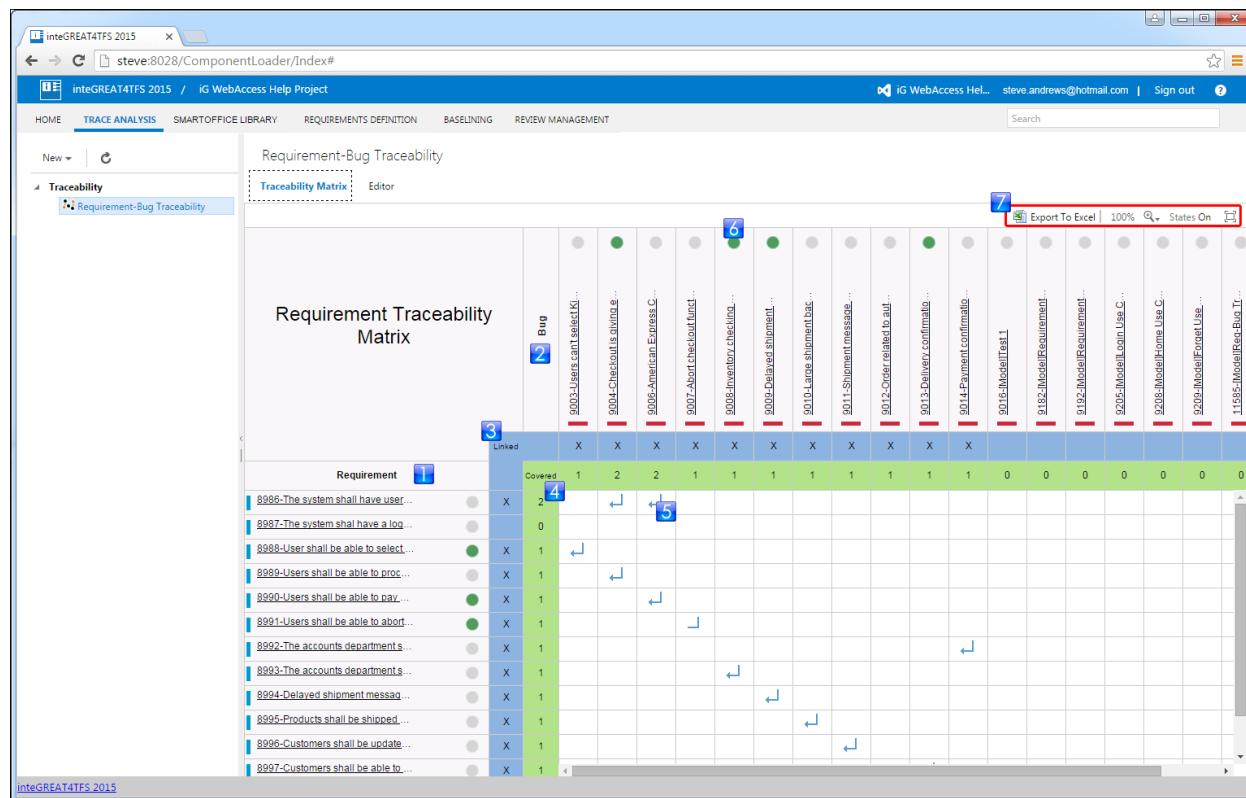
Product Requirements	Active Bugs															
	Linked	Covered	1	2	1	1	1	1	1	1	1	1	0	1	0	1
8986-The system shall have user...	X	1														
8987-The system shall have a log...		0														
8988-User shall be able to select...	X	2														
8989-Users shall be able to proc...	X	0														
8990-Users shall be able to pay...	X	1														
8991-Users shall be able to abort...	X	3														
8992-The accounts department s...	X	1														
8993-The accounts department s...	X	1														
8994-Delayed shipment message...																

## FOLDER EXPLORER



1	New	Used to create folders and new Traceability files
2	Refresh	Refreshes the traceability list
3	Traceability (List)	Shows the list of traceability files created so far

## TRACEABILITY SECTION



<b>1</b>	<b>Row Name</b>	Name of the Row query/Work Item selected while elaborating the traceability
<b>2</b>	<b>Column Query Name</b>	Name of the Column query/Work Item selected while elaborating the traceability
<b>3</b>	<b>Linked</b>	Shows an arrow if a relationship exists between the particular Work Item and the Work Items of the other query
<b>4</b>	<b>Covered</b>	Shows the number of relationships (arrows in the grid) for a particular Work Item
<b>5</b>	<b>Matrix Area showing Relations</b>	Shows a grid of cells. The intersection cells of unrelated Work Items are shown empty while those of related Work Items shows the relation arrow.
<b>6</b>	<b>State Property</b>	State property of the Work Item
<b>7</b>	<b>Mini Toolbar</b>	Contains general options to tweak the matrix

## MINI TOOLBAR



<b>Export to Excel</b>	Used to export the Traceability matrix to an Excel file
<b>Zoom Level</b>	Shows the current zoom level of the grid
<b>Zoom Controller</b>	Used to set the zoom level of the grid
<b>State Property Toggle option</b>	Makes State Property appear or hide on the grid
<b>Full Screen Mode</b>	Used to switch to Full Screen Mode

## STATE PROPERTY LEGEND

The state property of the Work Items is shown with the help of relevant icons. The following table sums up the legends used.

Icon	Work Item State
	<b>Approved, Committed, In Progress, Ready</b>
	<b>New, Proposed, Active, To-do, Design, Open</b>
	<b>Done, Resolved, Closed, Removed</b>

## WORK ITEM TYPE LEGEND

The Work Item Type is shown with a colored bar against the name of the Work Item.

Requirement Traceability Matrix		Active Bu	9001-Username textbo	9003-1-users can1 select	9004-CCheckout is divin	9006-American Express
		Linked	X	X	X	X
Product Requirements		Covered	1	1	1	1
8986-The system shall have user...		X	2			
8987-The system shal have a log...		X	1			
8988-User shall be able to select...		X	2			

Icon	Work Item Type
	<b>Feature</b>
	<b>Requirement, Product Backlog Item, User Story</b>
	<b>Bug</b>
	<b>Task</b>
	<b>Epic</b>
	<b>Feedback Request, Feedback Response, Shared Steps, Test Plan, Impediment, Test Case, Change Request, Issue, Review, Risk</b>

## RELATION LEGEND

The relations between Work Items are shown with an arrow in the intersection cell.

Linked	X	X	X	X	X
Covered	1	1	1	1	1
X	2				
X	1				
X	2				
X	2				
X	2				
X	2				
X	2				

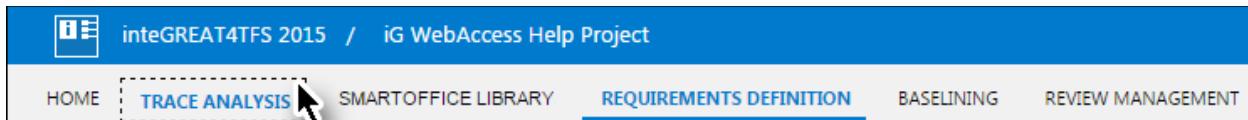
Diagram description: A 9x6 grid representing relationships between work items. The first row contains 'Linked' and 'X' values. The second row contains 'Covered' counts (1, 1, 1, 1, 1). The third row contains 'X' counts (2, empty, empty, empty, empty). Subsequent rows show 'X' counts (1, 2, 2, 2, 2) across columns. Red boxes highlight specific arrows: a left-pointing arrow in the (X, 2) cell of the second row; a left-pointing arrow in the (X, 2) cell of the third row; a left-pointing arrow in the (X, 2) cell of the fourth row; a left-pointing arrow in the (X, 2) cell of the fifth row; and a right-pointing arrow in the (X, 2) cell of the sixth row.

All types of relationships are grouped into three link types. The following table sums up the legends used.

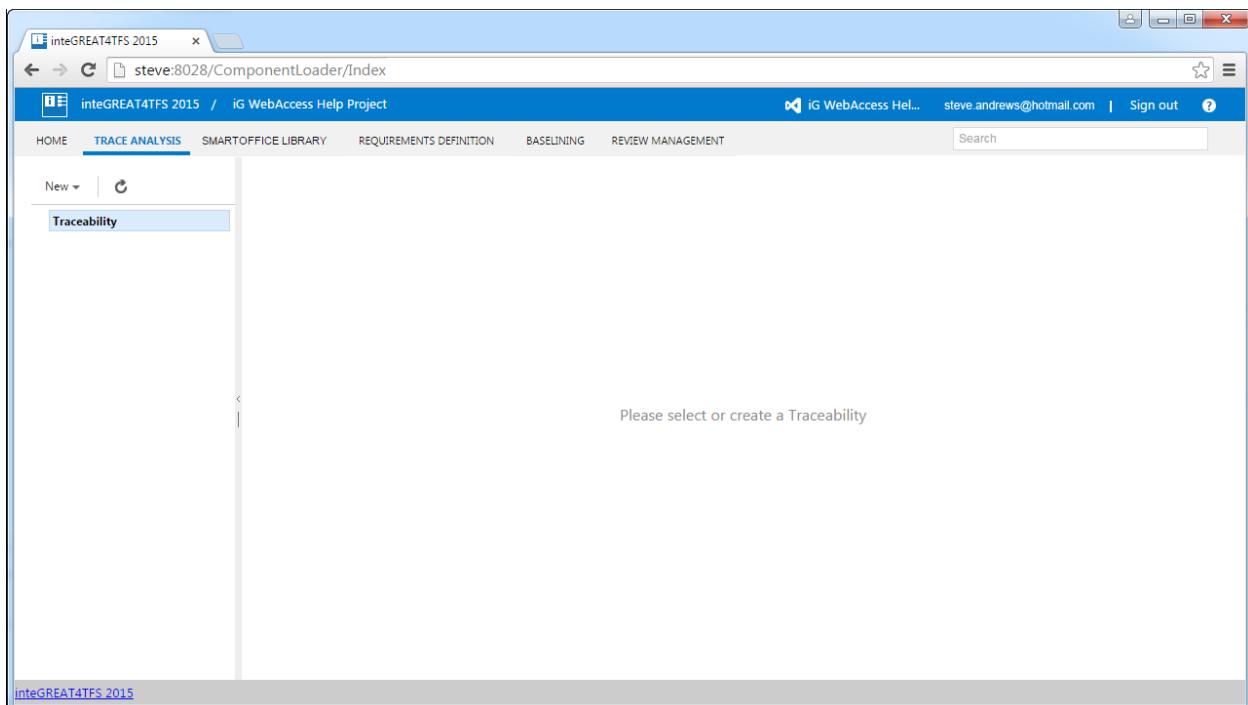
Icon	Relation Link Type
	<b>Network</b>
	<b>Dependent</b>
	<b>Tree</b>

## INVOKING THE MODULE

In case another module is selected, user can invoke Trace Analysis by clicking on Trace Analysis option (below the Team Project Name).



The landing page of Trace Analysis module is displayed.



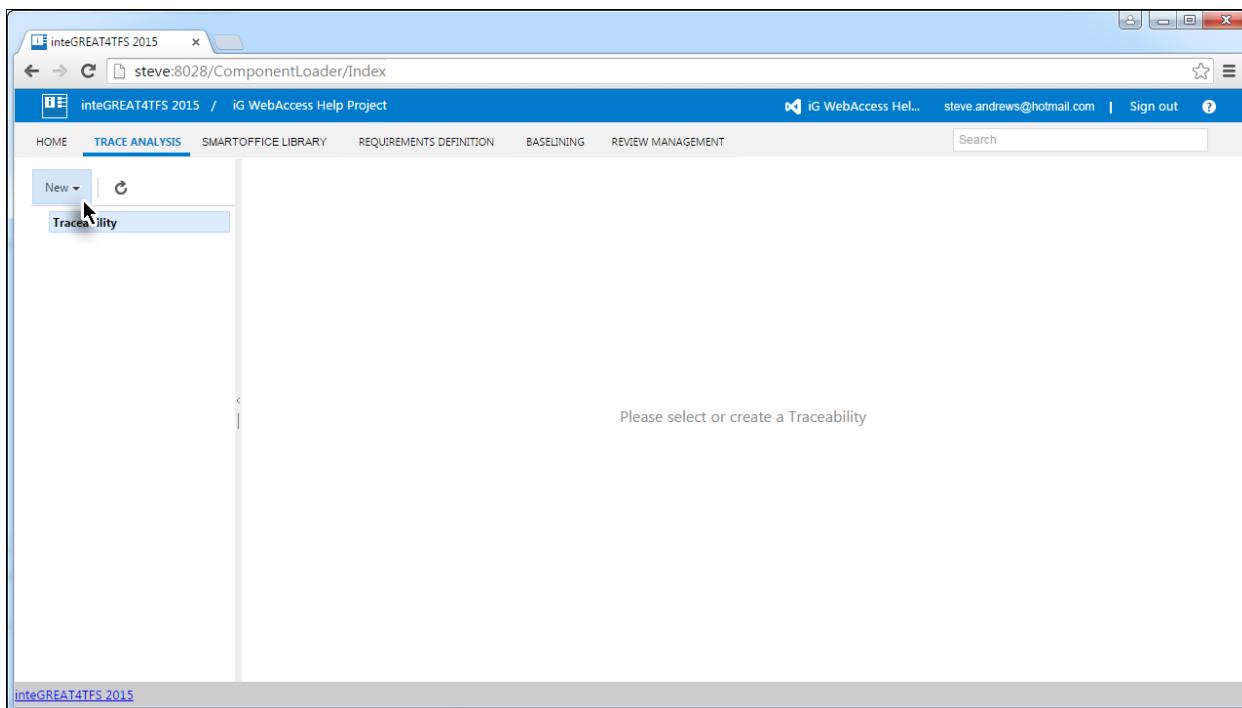
A screenshot of the "TRACE ANALYSIS" module landing page. The page title is "Traceability". A message in the center says "Please select or create a Traceability". The bottom left corner of the page has a footer bar with the text "inteGREAT4TFS 2015".

## CREATING A NEW TRACEABILITY MATRIX

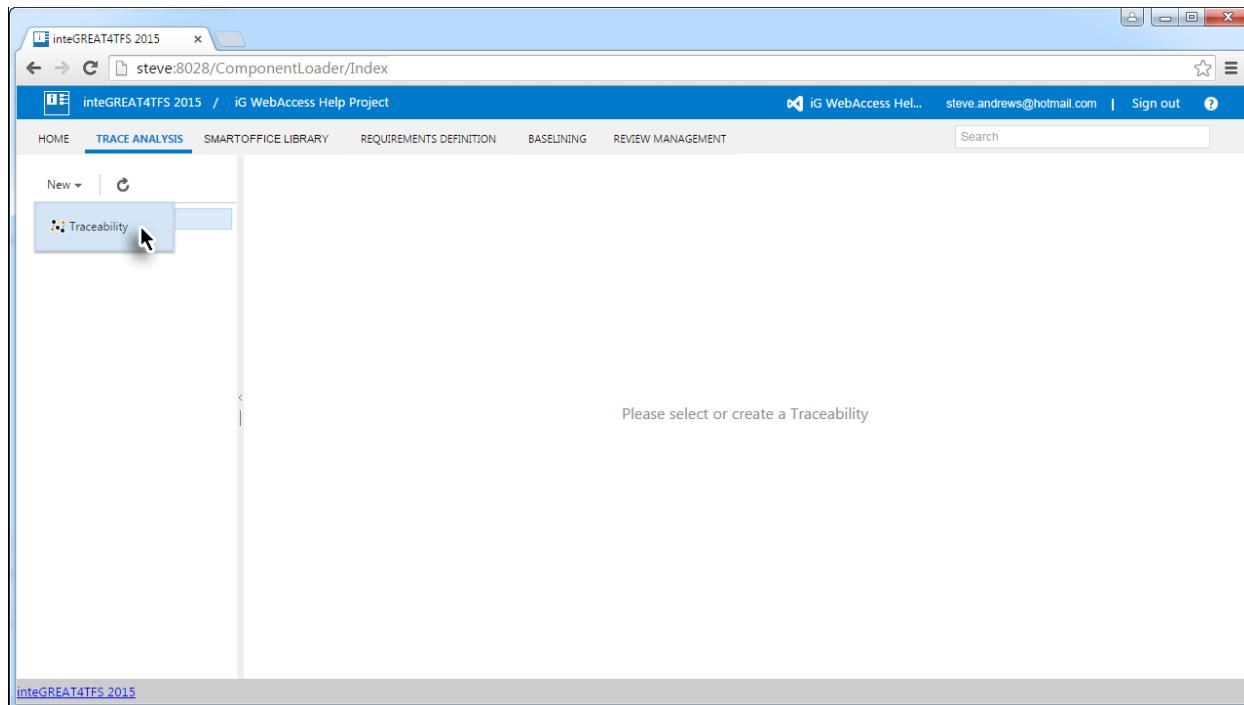
- Creating a new traceability is the first step in viewing and managing Traceability Matrices in inteGREAT4TFS
- This step leads to the Traceability Editor page. The traceability is not actually created until the selection criterion is set on the editor page.

### STEP 1: CREATING AN INTERSECTION MATRIX

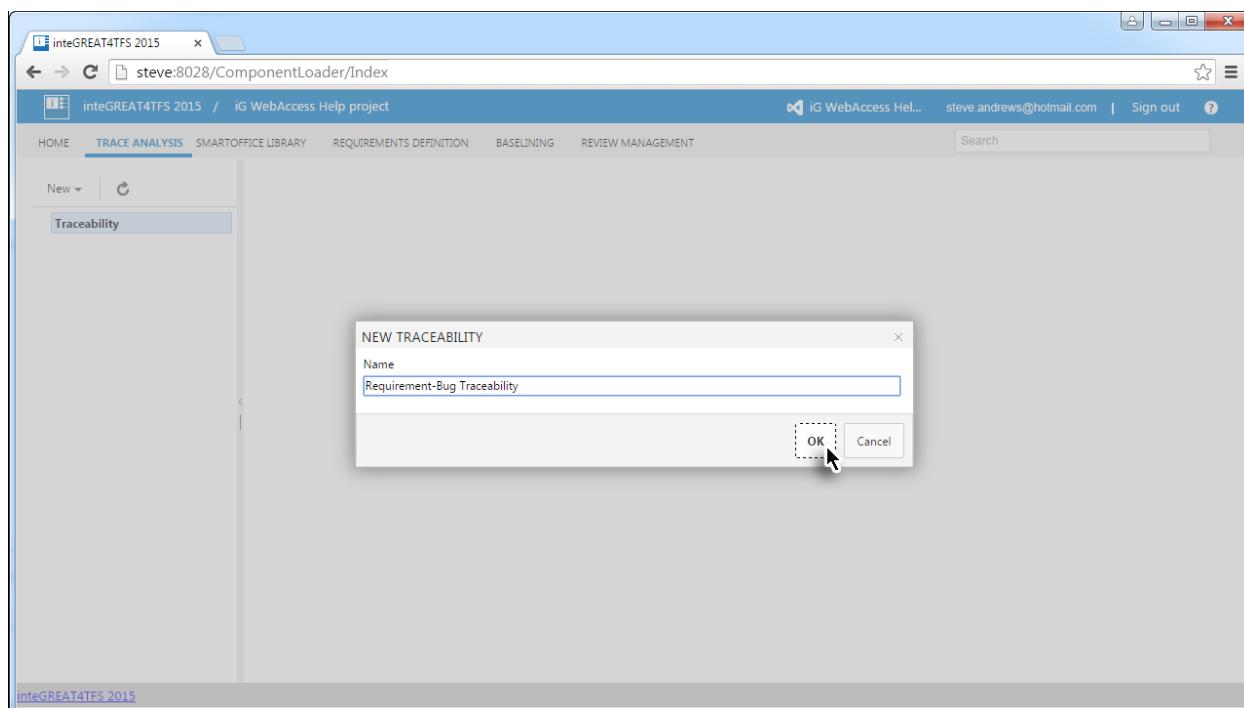
1. Click the **New** option in the Folder Explorer.



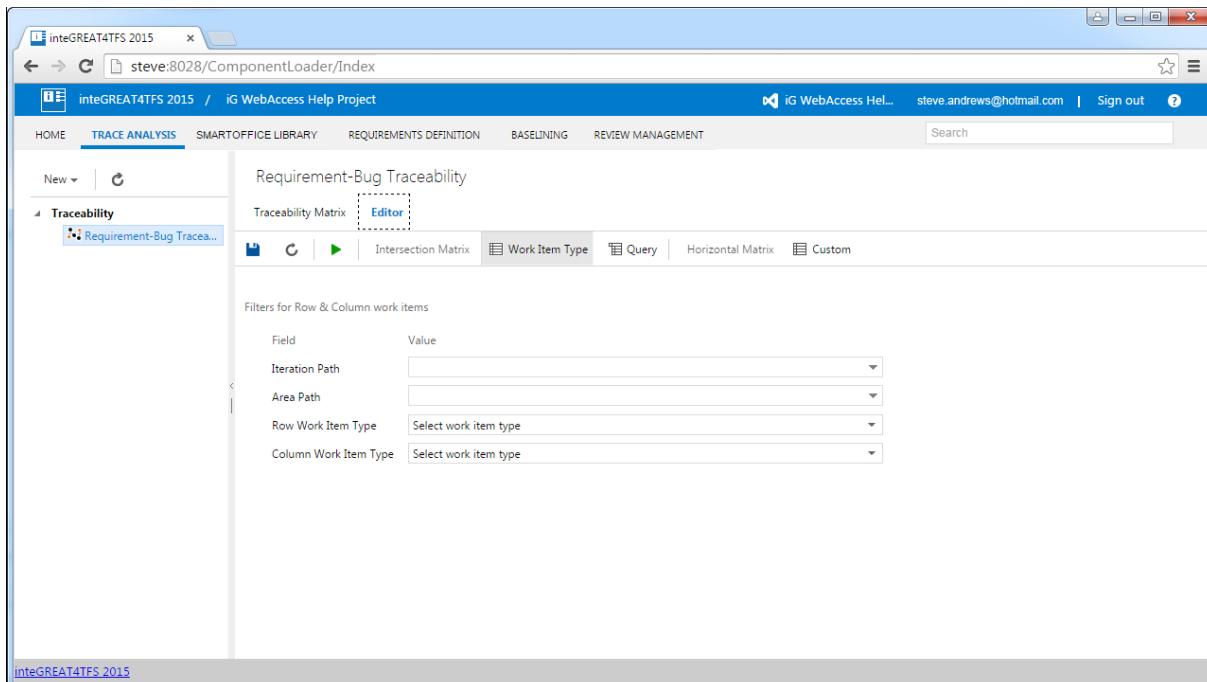
2. Select **Traceability** option from the pop-up menu.



3. Enter a suitable name for the traceability and click the **OK** Button.



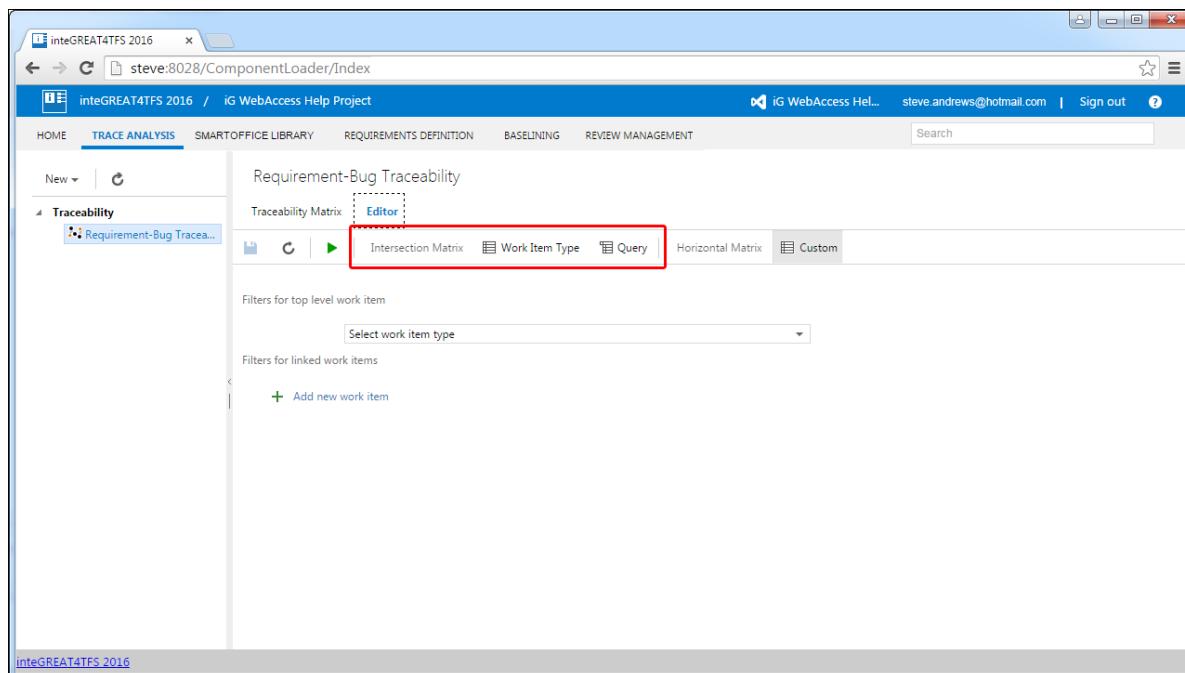
The traceability is created and the user is taken to the Traceability **Editor** page.



This screenshot shows the Traceability Editor page for the 'Requirement-Bug Traceability' project. The 'Intersection Matrix' tab is highlighted in the toolbar. The interface includes a sidebar for creating new traceabilities, a main area for defining filters, and a bottom navigation bar.

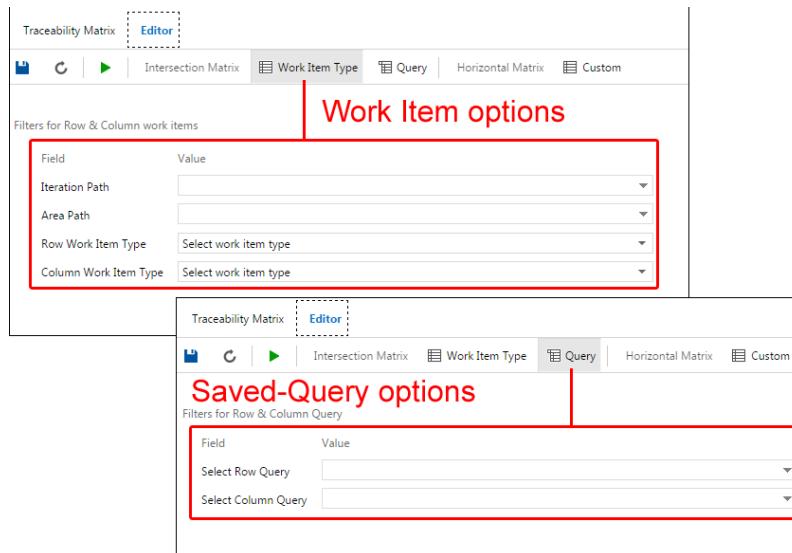
## STEP 2: SELECTING THE INTERSECTION MATRIX

- This step involves selecting the desired query in the Intersection Matrix section of Toolbar.



This screenshot shows the Traceability Editor page for the 'Requirement-Bug Traceability' project in version 2016. The 'Intersection Matrix' tab is selected in the toolbar. A red box highlights the 'Intersection Matrix' tab. The interface includes a sidebar for creating new traceabilities, a main area for defining filters, and a bottom navigation bar.

- Selecting the relevant query makes the corresponding options appear below the toolbar.

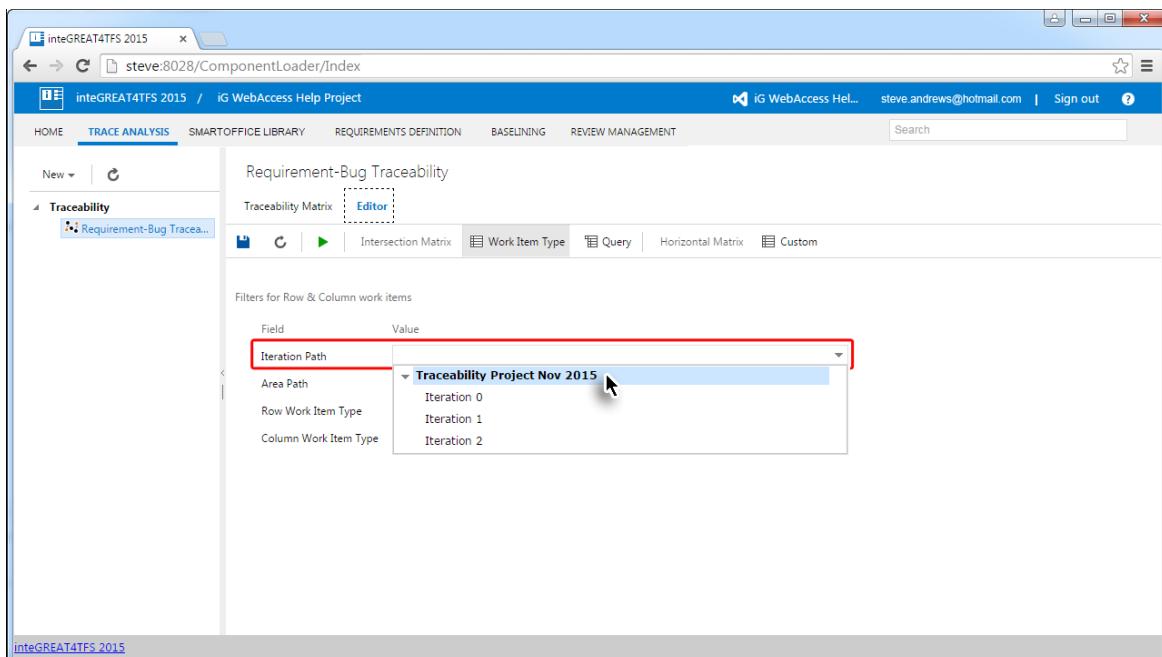


The screenshot shows two overlapping windows of the Traceability Matrix Editor. The top window is titled 'Work Item options' and contains fields for Iteration Path, Area Path, Row Work Item Type, and Column Work Item Type. The bottom window is titled 'Saved-Query options' and contains fields for Select Row Query and Select Column Query. Both windows have a red box highlighting their respective input fields.

- Step 3 involves the configuration of relevant steps to generate the Intersection Matrix (using the selected method).

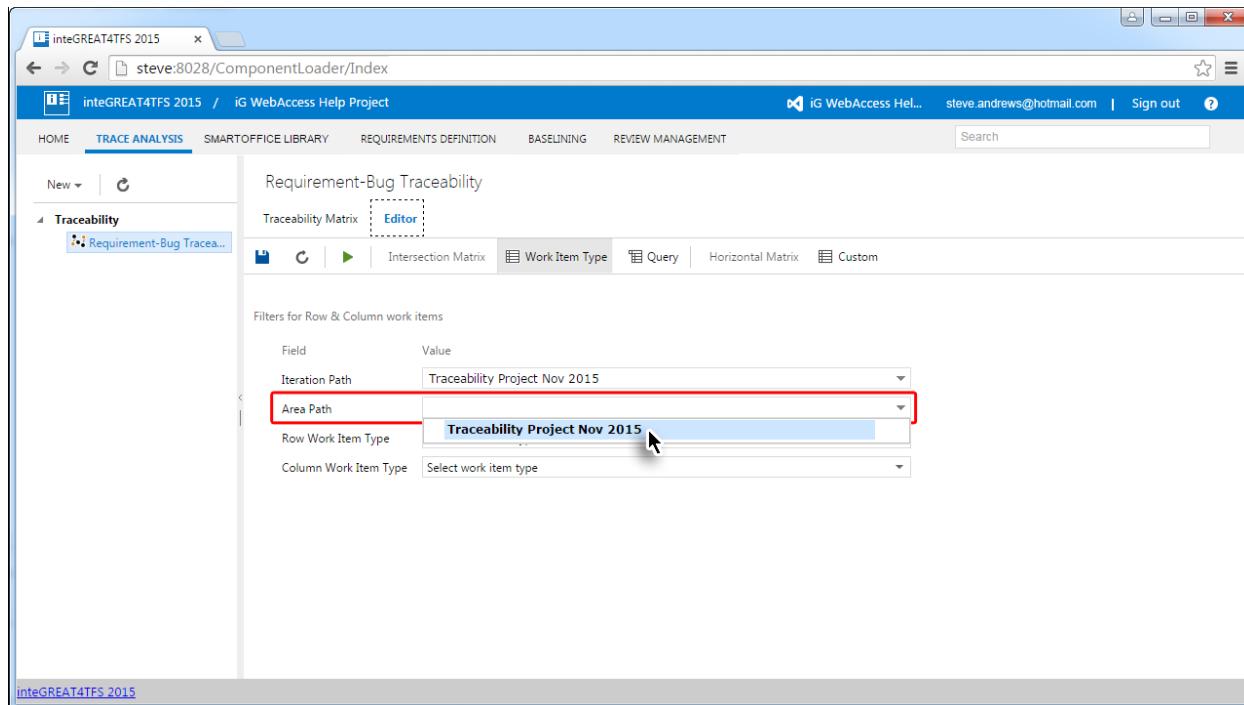
### STEP 3: INTERSECTION MATRIX USING WORK ITEM

1. Select the relevant **Iteration Path**.



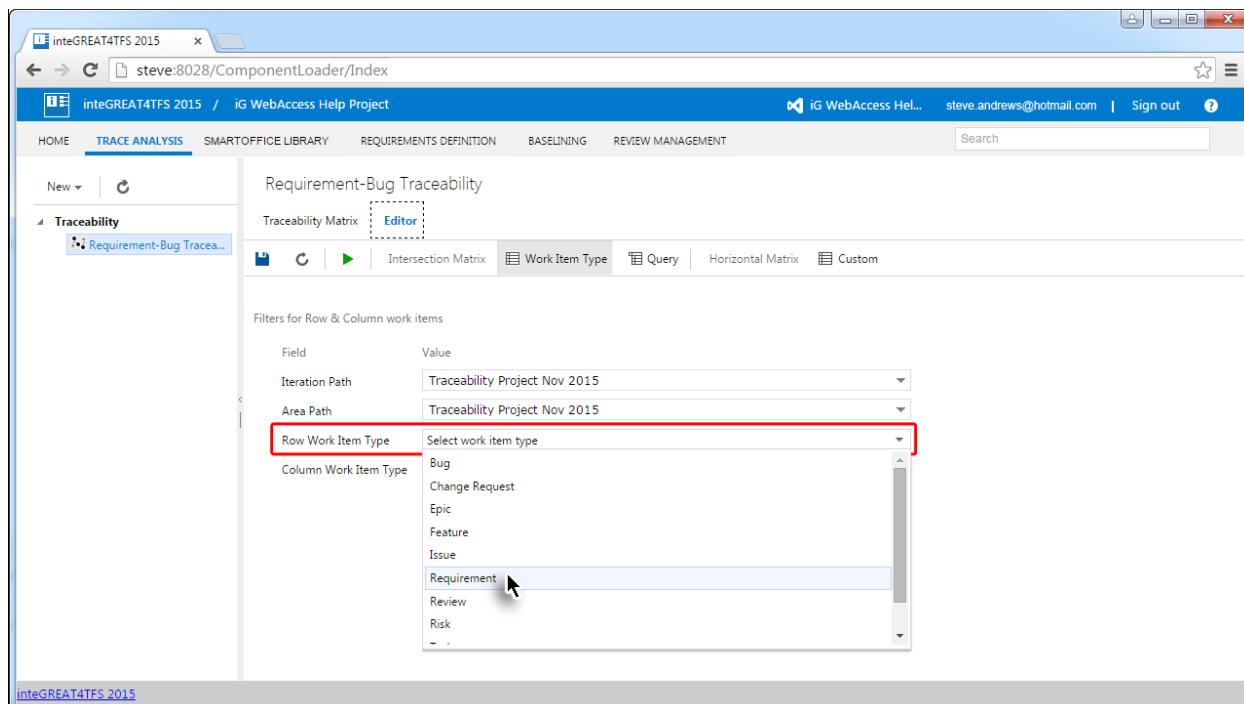
The screenshot shows the 'Traceability Matrix Editor' interface. The 'Iteration Path' dropdown menu is open, displaying 'Traceability Project Nov 2015' as the selected item, with other options like 'Iteration 0', 'Iteration 1', and 'Iteration 2' visible. A red box highlights the dropdown menu.

2. Select the relevant **Area Path**.



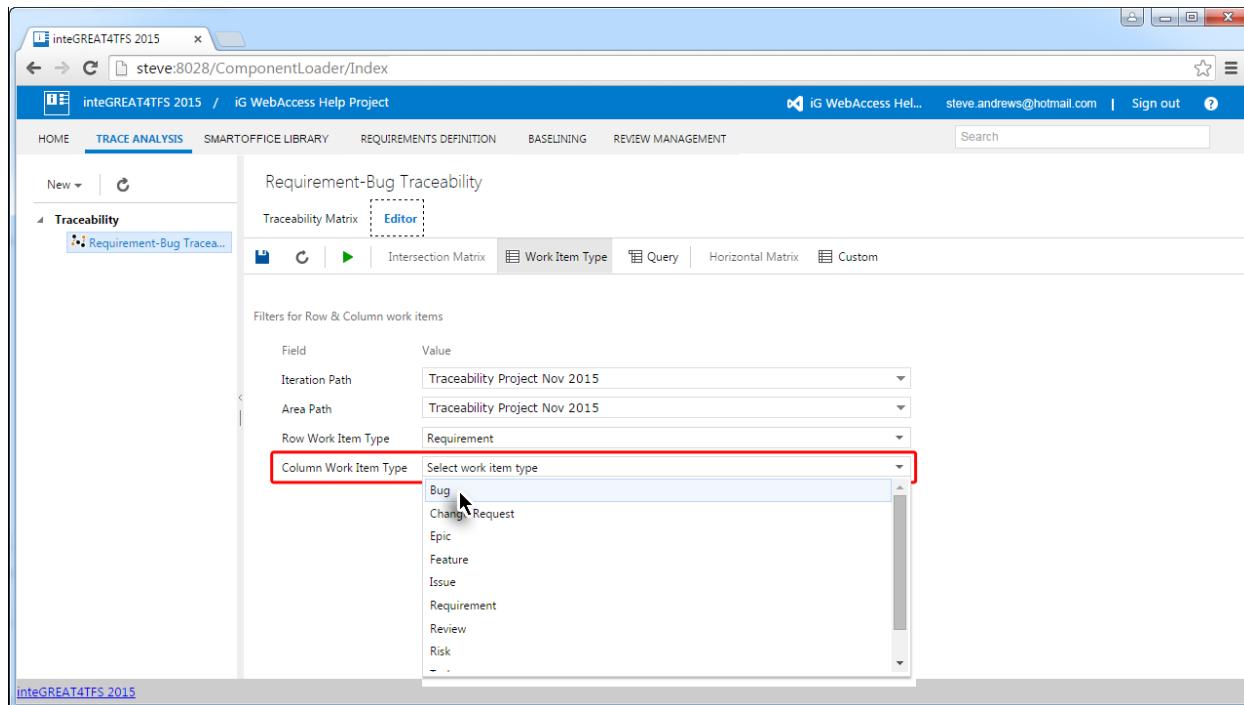
The screenshot shows the 'Requirement-Bug Traceability' page in the iG WebAccess interface. The 'Area Path' dropdown is highlighted with a red box, showing 'Traceability Project Nov 2015' selected.

3. Select the desired **Row Work Item Type** (i.e. the Work Item type that is to be shown in rows of the matrix)



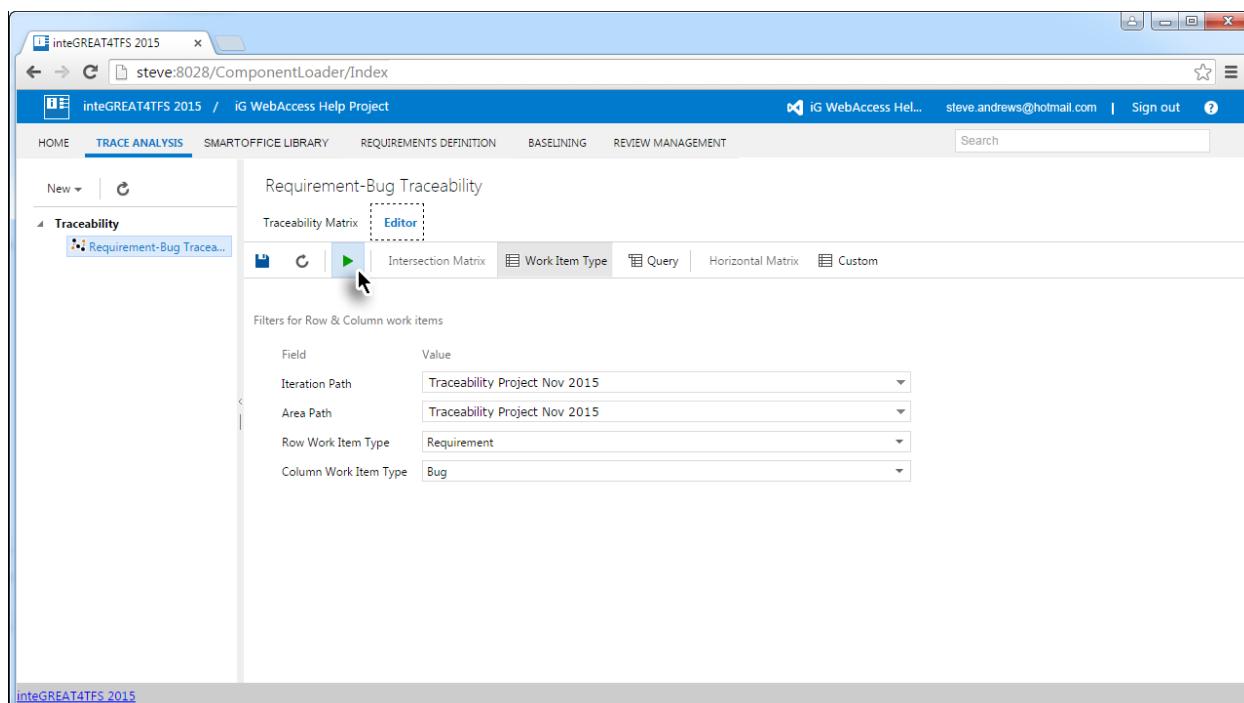
The screenshot shows the 'Requirement-Bug Traceability' page in the iG WebAccess interface. The 'Row Work Item Type' dropdown is highlighted with a red box, showing 'Requirement' selected from a list.

4. Select the desired **Column Work Item Type** (The Work Item that is to be shown in columns of the matrix).



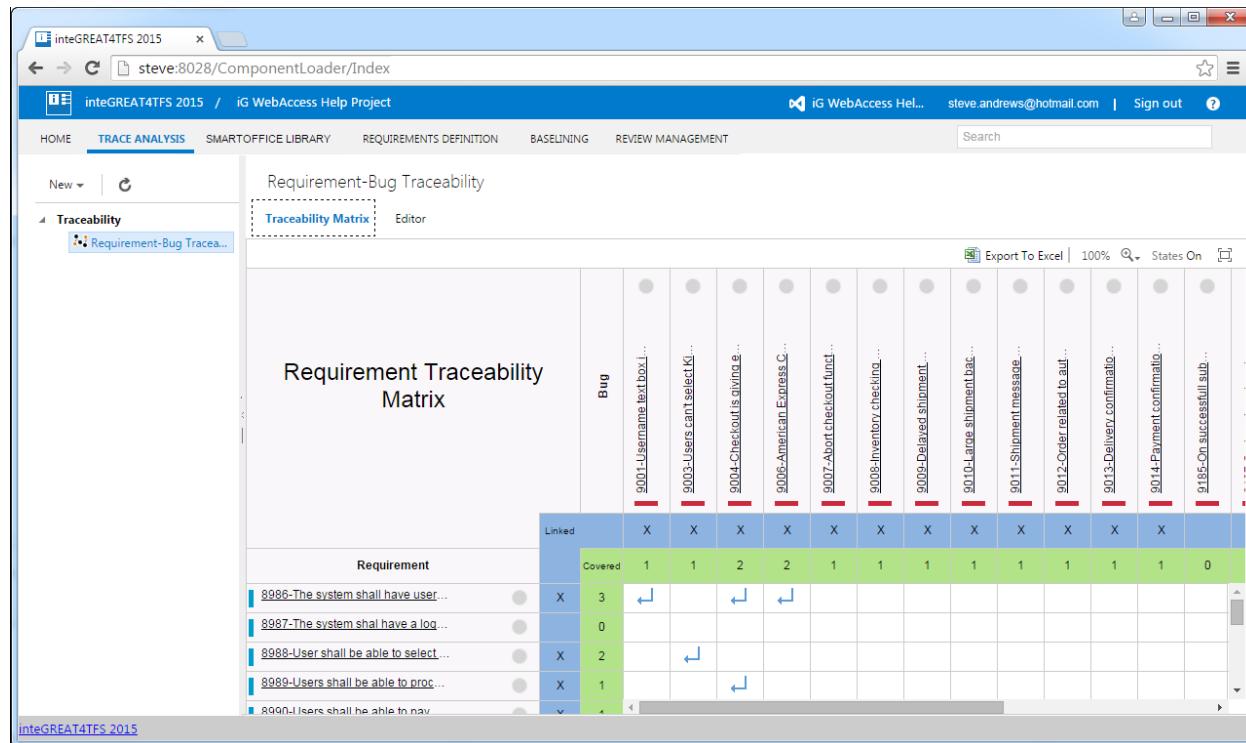
The screenshot shows the 'Requirement-Bug Traceability' page in the iG WebAccess Help Project. The 'Column Work Item Type' dropdown is open, displaying a list of work item types. The 'Bug' option is selected and highlighted with a red box.

5. Click the **Run** Button.



The screenshot shows the 'Requirement-Bug Traceability' page after the 'Run' button has been clicked. The 'Run' button is highlighted with a red box, indicating it has been selected.

The Intersection Traceability Matrix is generated and displayed.

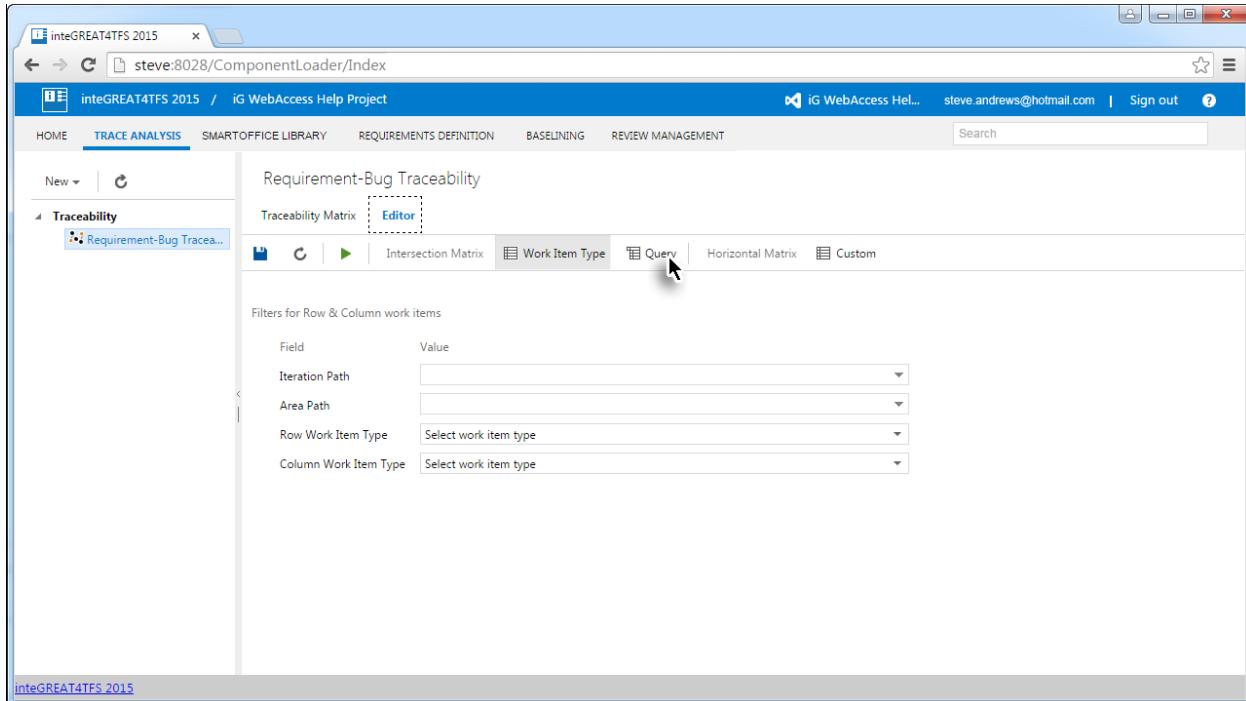


The screenshot shows the 'Requirement-Bug Traceability' matrix in the 'TRACE ANALYSIS' section of the inteGREAT4TFS 2015 web application. The matrix maps requirements (rows) against bugs (columns). The columns represent various bugs, each with a brief description. The rows represent requirements, some of which have status indicators like 'Covered' or 'Linked'. The matrix cells contain numerical values indicating coverage counts.

	Bug	9001-Username textbox i...	9003-Users can't select ki...	9004-Checkout is giving e...	9006-American Express C...	9007-Abort checkout funct...	9008-Inventory checking ...	9009-Delayed shipment...	9010-Large shipment bac...	9011-Shipment message...	9012-Order related to aut...	9013-Delivery confirmatio...	9014-Payment confirmation...	9185-On successful sub...
<b>Requirement</b>	<b>Linked</b>	X	X	X	X	X	X	X	X	X	X	X	X	X
	<b>Covered</b>	1	1	2	2	1	1	1	1	1	1	1	1	0
8986-The system shall have user...	X	3	↑	↑	↑									
8987-The system shall have a log...		0												
8988-User shall be able to select...	X	2	↑											
8989-Users shall be able to prov...	X	1		↑										
8990-Users shall be able to nav...	X	4	↑											

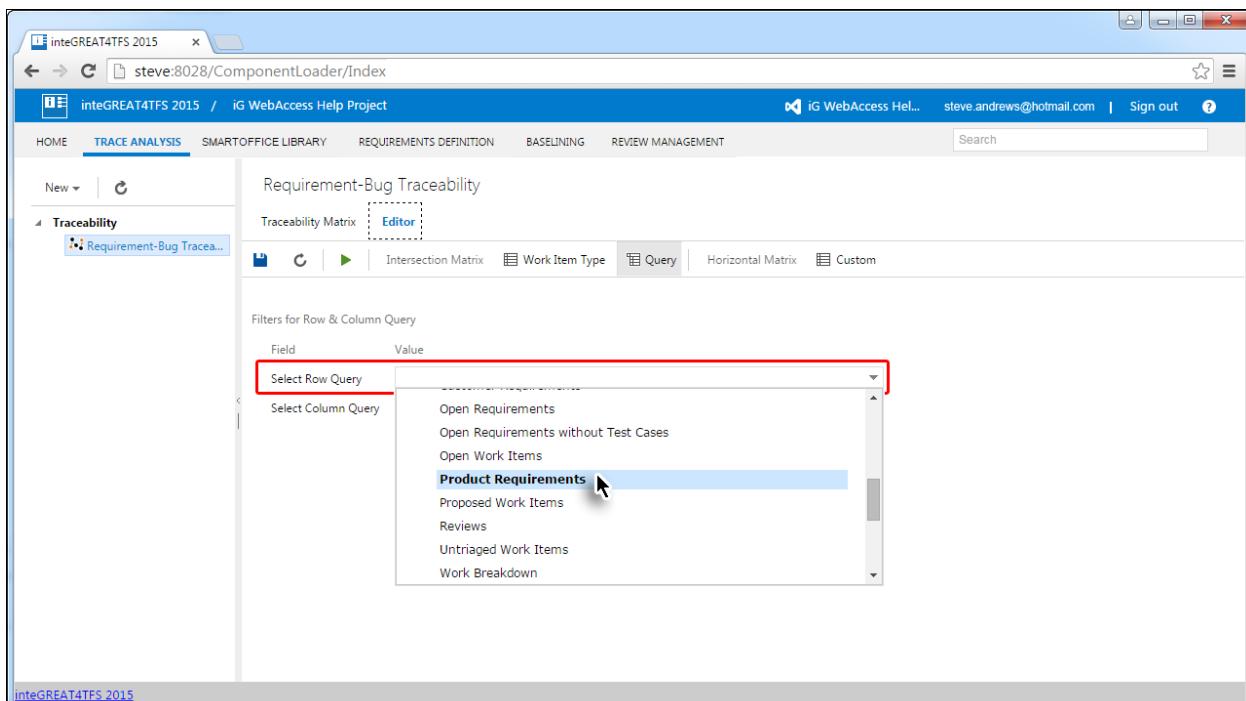
## STEP 3: INTERSECTION MATRIX USING SAVED-QUERY

1. Select the Query Input Type (if not already selected).



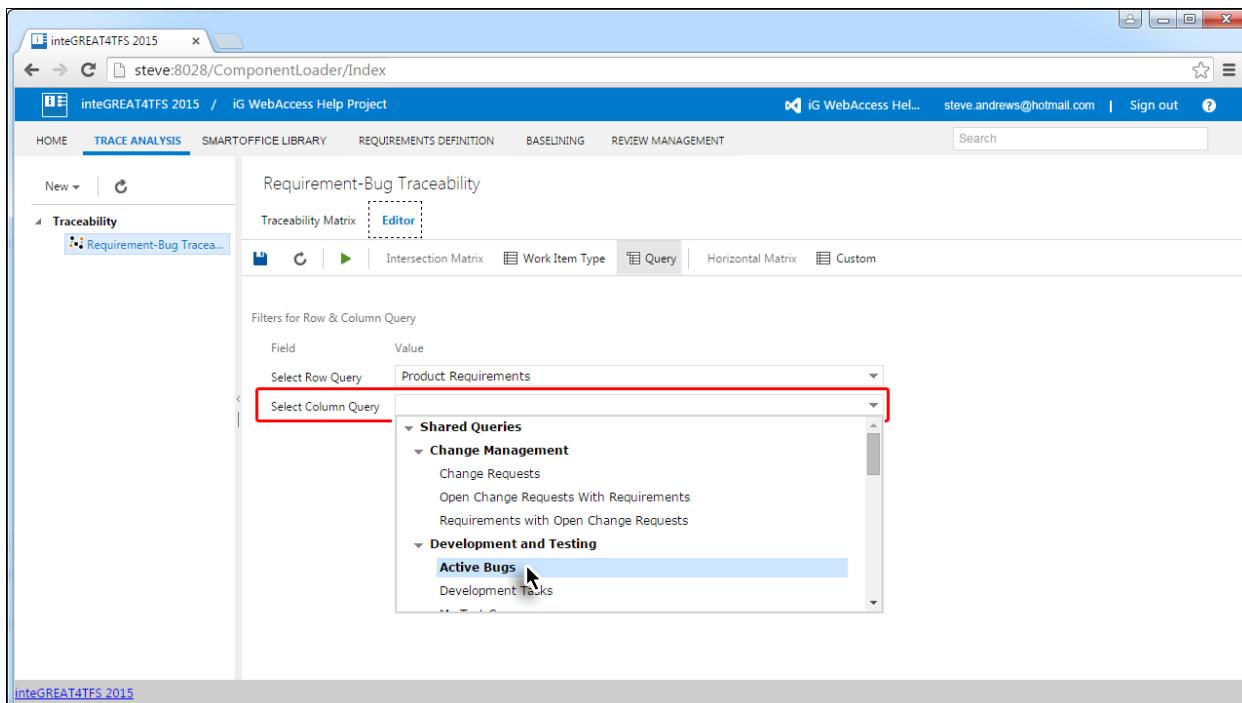
The screenshot shows the 'Traceability Matrix Editor' interface. The 'Query' tab is highlighted with a mouse cursor. Below the tabs, there are filter options for 'Row & Column work items' including 'Iteration Path', 'Area Path', 'Row Work Item Type', and 'Column Work Item Type'. The main workspace is currently empty.

2. Select the desired Row Query.



The screenshot shows the 'Traceability Matrix Editor' interface with the 'Query' tab selected. A dropdown menu for 'Select Row Query' is open, displaying various options: 'Open Requirements', 'Open Requirements without Test Cases', 'Open Work Items', 'Product Requirements' (which is highlighted with a blue selection bar), 'Proposed Work Items', 'Reviews', 'Untriaged Work Items', and 'Work Breakdown'. The main workspace is currently empty.

3. Select the desired **Column Query**.

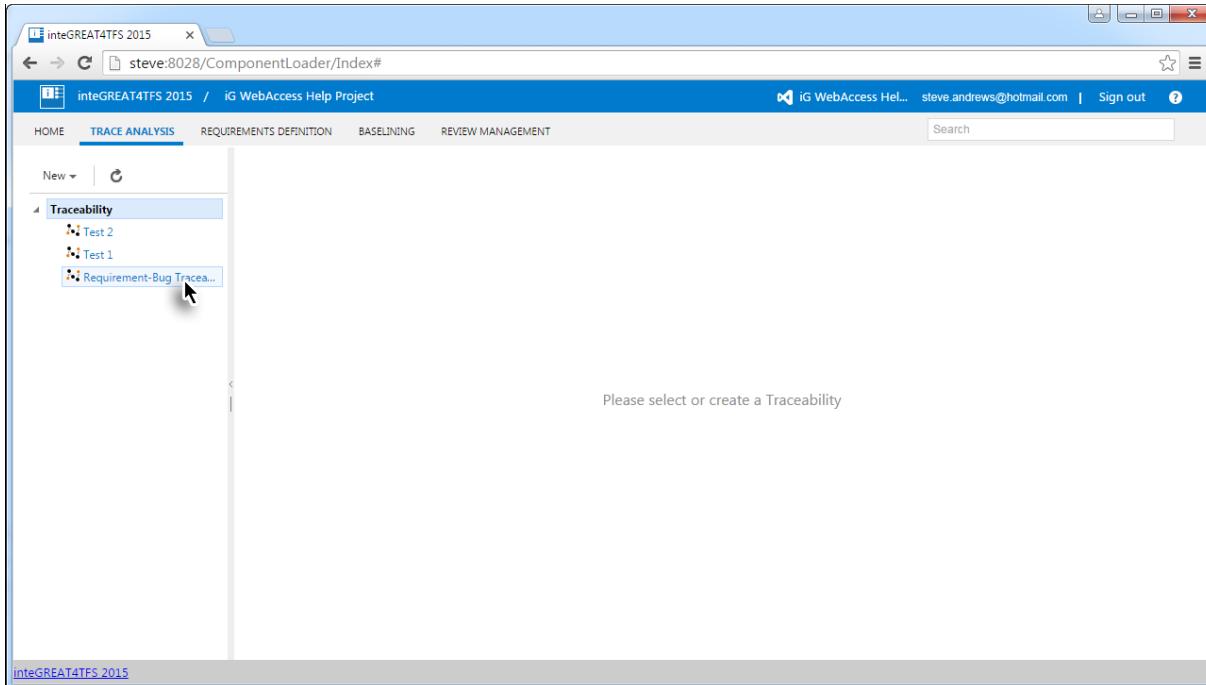


The screenshot shows the 'Requirement-Bug Traceability' page in the 'TRACE ANALYSIS' section of the iG WebAccess interface. A red box highlights the 'Select Column Query' dropdown menu, which is open and displays a list of shared queries. The 'Active Bugs' option is selected, indicated by a blue highlight.

4. Once the **Row** and **Column queries** have been selected, the next step is the same as **step 5** in Traceability, using Work Item Type.

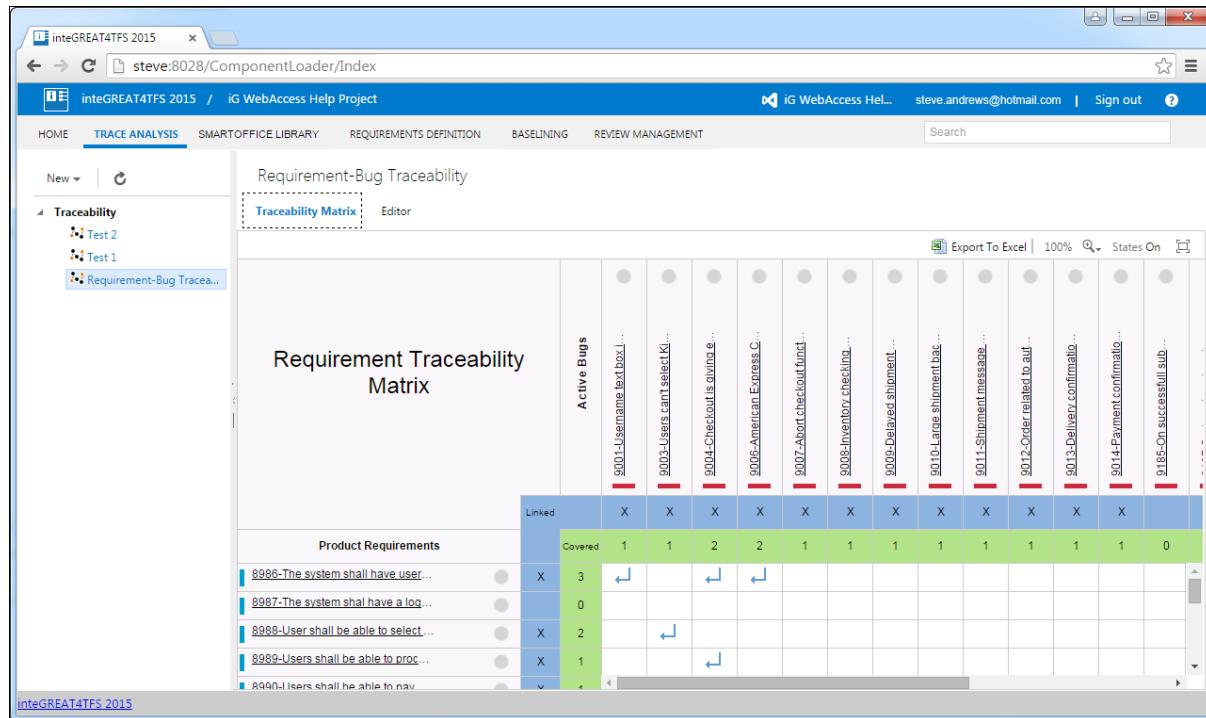
## OPENING AN EDITING AN EXISTING TRACEABILITY MATRIX

- Click the name of the desired Traceability Matrix in the Folder Explorer.



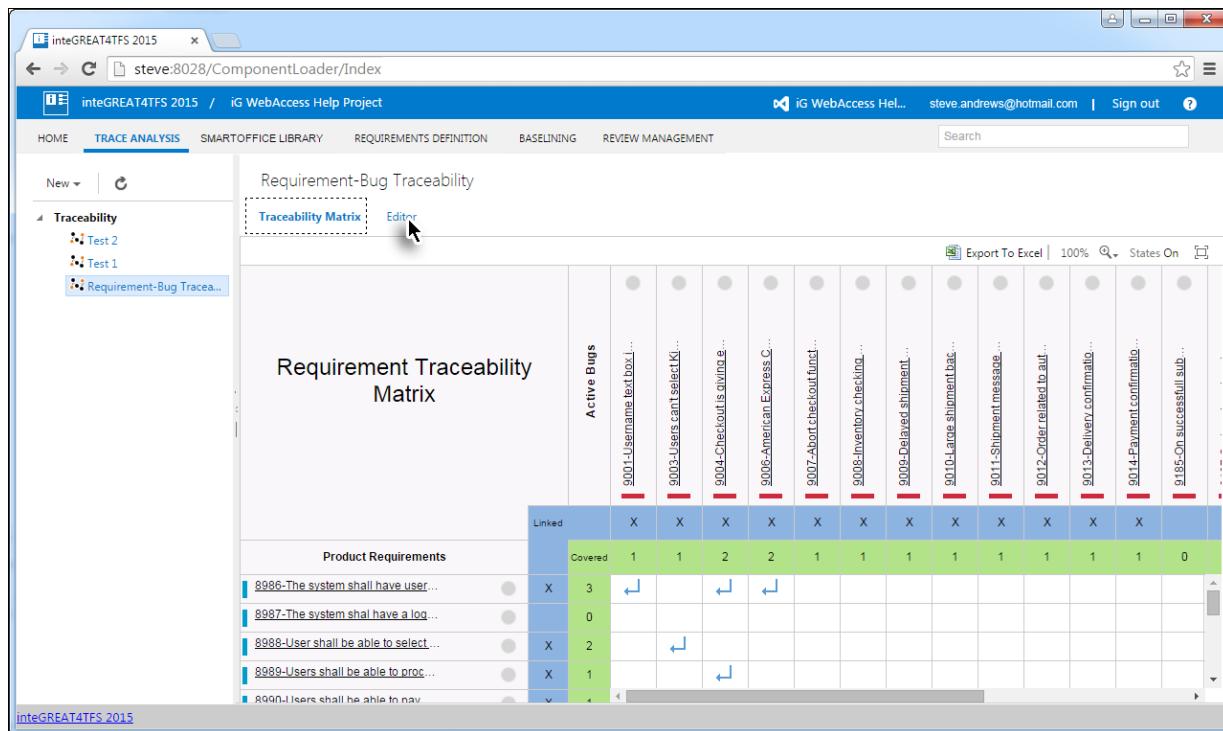
The screenshot shows the 'TRACE ANALYSIS' tab selected in the top navigation bar. On the left, there's a sidebar titled 'Traceability' containing items: 'Test 2', 'Test 1', and 'Requirement-Bug Trace...'. The 'Requirement-Bug Trace...' item has a cursor hovering over it. Below the sidebar, a message says 'Please select or create a Traceability'. At the bottom left, it says 'inteGREAT4TFS 2015'.

The selected traceability matrix is opened.



The screenshot shows the 'Requirement-Bug Traceability' matrix editor. The title bar indicates it's an 'Editor'. The main area is titled 'Requirement Traceability Matrix'. The grid has 'Product Requirements' on the left and 'Active Bugs' at the top. The first row contains numbered requirements from 9001 to 9165. The 'Covered' column has values: 1, 1, 2, 2, 1, 1, 1, 1, 1, 1, 1, 1, 0. The rest of the grid is mostly empty with some blue arrows indicating movement.

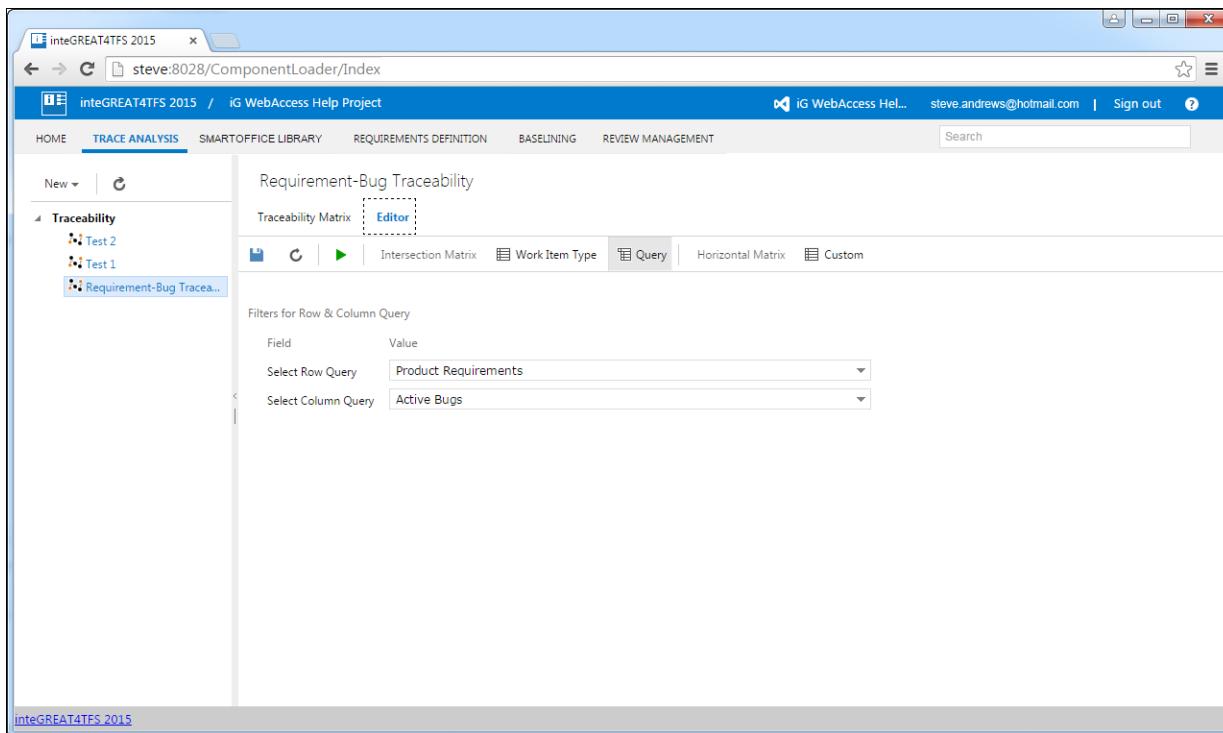
2. Click the **Editor** option.



The screenshot shows the 'Requirement-Bug Traceability' matrix in edit mode. The interface includes a navigation bar with 'TRACE ANALYSIS' selected, and a sidebar with 'Traceability' and 'Requirement-Bug Trace...'. The main area displays a grid where rows represent 'Product Requirements' and columns represent 'Active Bugs'. The matrix cells contain numerical values (e.g., 1, 2, 3) or 'X' marks, indicating coverage. A toolbar at the top right offers options like 'Export To Excel' and 'States On'.

Product Requirements	Active Bugs													
	Linked	Covered	1	1	2	2	1	1	1	1	1	1	1	0
8986-The system shall have user...	X	3												
8987-The system shall have a log...		0												
8988-User shall be able to select...	X	2												
8989-Users shall be able to proc...	X	1												
9900-Users shall be able to nav...	X	4												

The matrix is opened in editable mode.



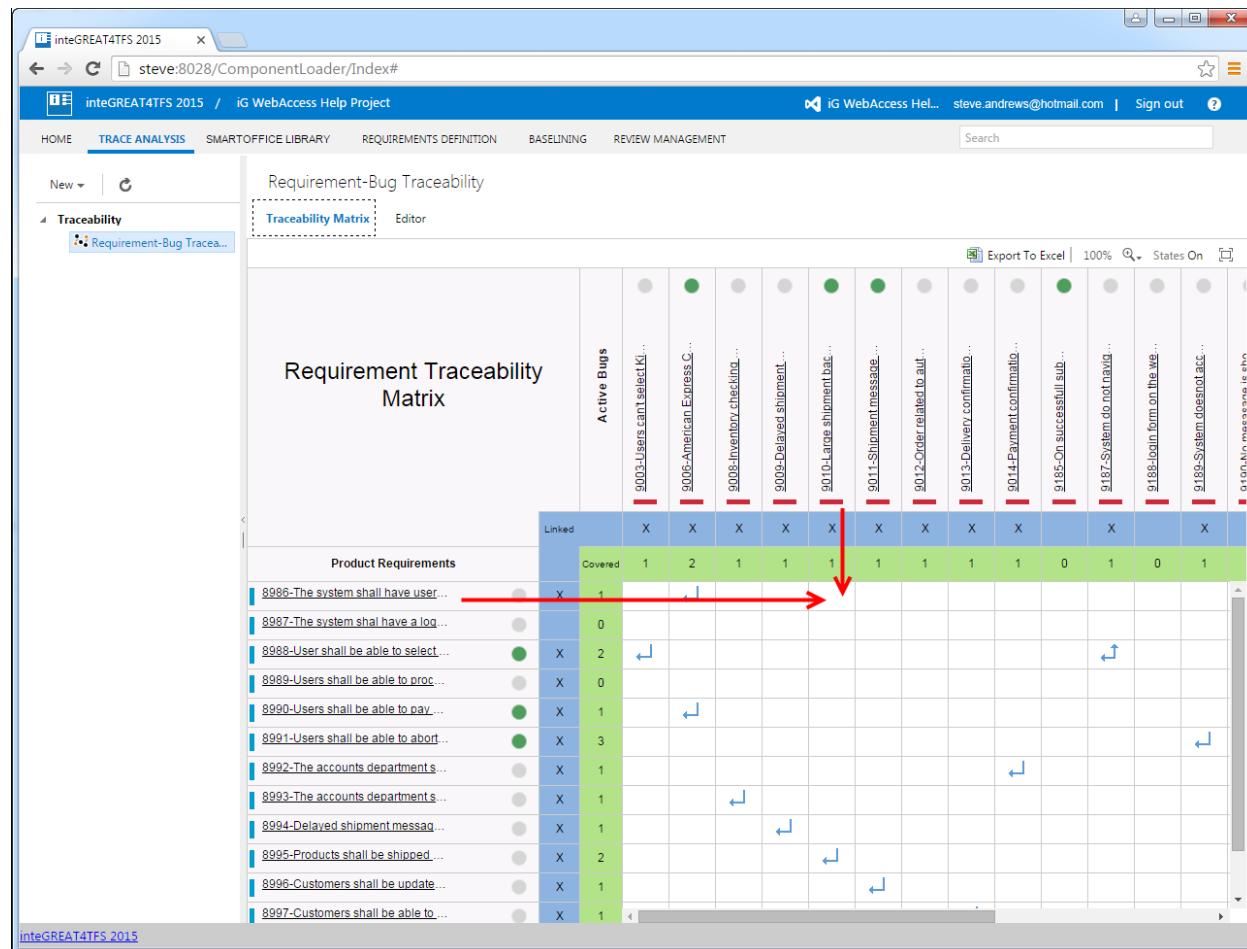
The screenshot shows the same 'Requirement-Bug Traceability' matrix, but it is now in 'Query' mode. The interface includes a toolbar with various matrix types ('Intersection Matrix', 'Work Item Type', 'Horizontal Matrix', 'Custom') and a 'Filters for Row & Column Query' section. The 'Select Row Query' is set to 'Product Requirements' and the 'Select Column Query' is set to 'Active Bugs'.

- Now edit the traceability as desired and click the **Save** button to save the updates in the query.

## ADDING RELATIONS IN INTERSECTION MATRIX

Users can add or delete relation (between Work Items) directly on Traceability Matrix. These relations are saved on TFS Server.

- Determine the intersection cell for creating relationship between corresponding Work Items.

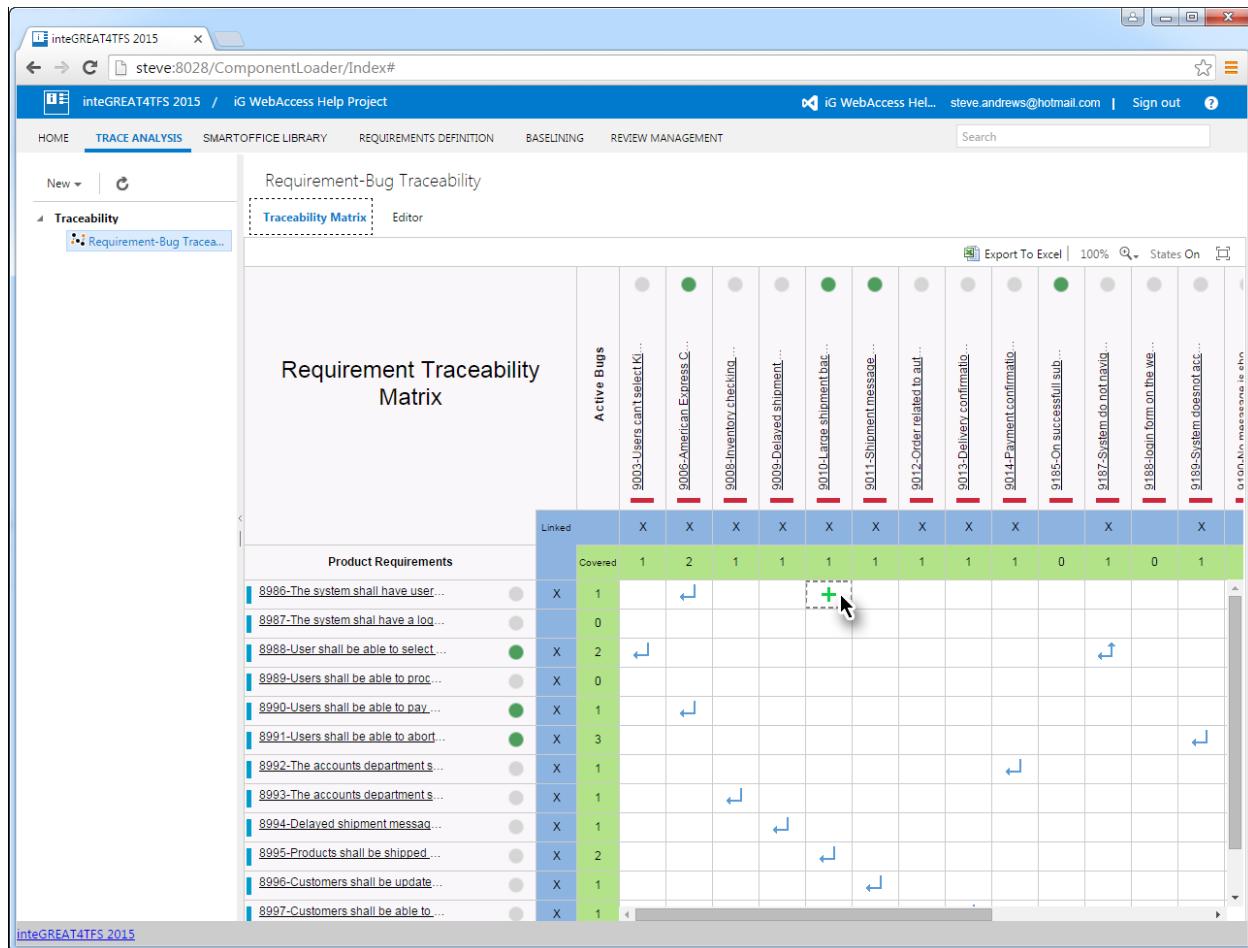


The screenshot shows the 'Requirement-Bug Traceability' matrix. The columns represent 'Active Bugs' and the rows represent 'Product Requirements'. A red arrow points from the first requirement row (8986-The system shall have user...) to the second bug column (9006-American Express...), indicating a new relationship being added.

	Active Bugs	9003-Users can't select...	9006-American Express...	9008-Inventory checking...	9009-Delayed shipment...	9010-Large shipment bat...	9011-Shipment message...	9012-Order related to aut...	9013-Delivery confirmation...	9014-Payment confirmation...	9015-On successful sub...	9017-System do not have...	9018-Login form on the we...	9019-System does not ac...
<b>Product Requirements</b>	Linked	X	X	X	X	X	X	X	X	X	X	X	X	X
8986-The system shall have user...	Covered	1	2	1	1	1	1	1	1	1	1	0	1	0
8987-The system shal have a log...		0												
8988-User shall be able to select...		X	2											
8989-Users shall be able to proc...		X	0											
8990-Users shall be able to pay...		X	1											
8991-Users shall be able to abort...		X	3											
8992-The accounts department s...		X	1											
8993-The accounts department s...		X	1											
8994-Delayed shipment messag...		X	1											
8995-Products shall be shipped...		X	2											
8996-Customers shall be update...		X	1											
8997-Customers shall be able to...		X	1											

2. Place the mouse over the intersection cell.

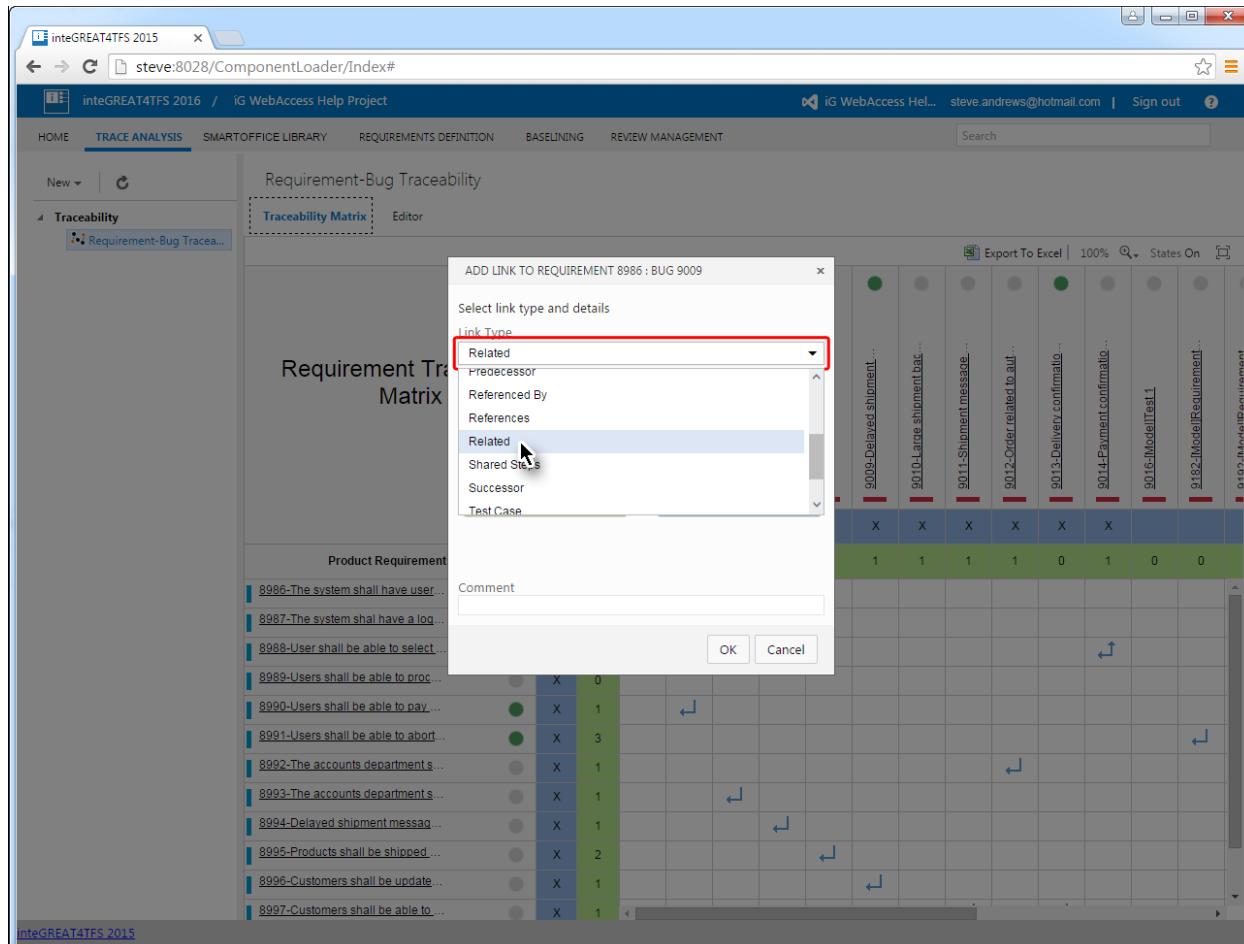
The cell will show a + sign, as displayed in the image.



The screenshot shows the 'Requirement-Bug Traceability' matrix. The columns represent 'Active Bugs' and the rows represent 'Product Requirements'. The matrix cells contain various symbols such as 'X', '1', '2', '0', and '+'. A cursor is hovering over the cell at row 8986 and column 9003, which contains a green plus sign (+).

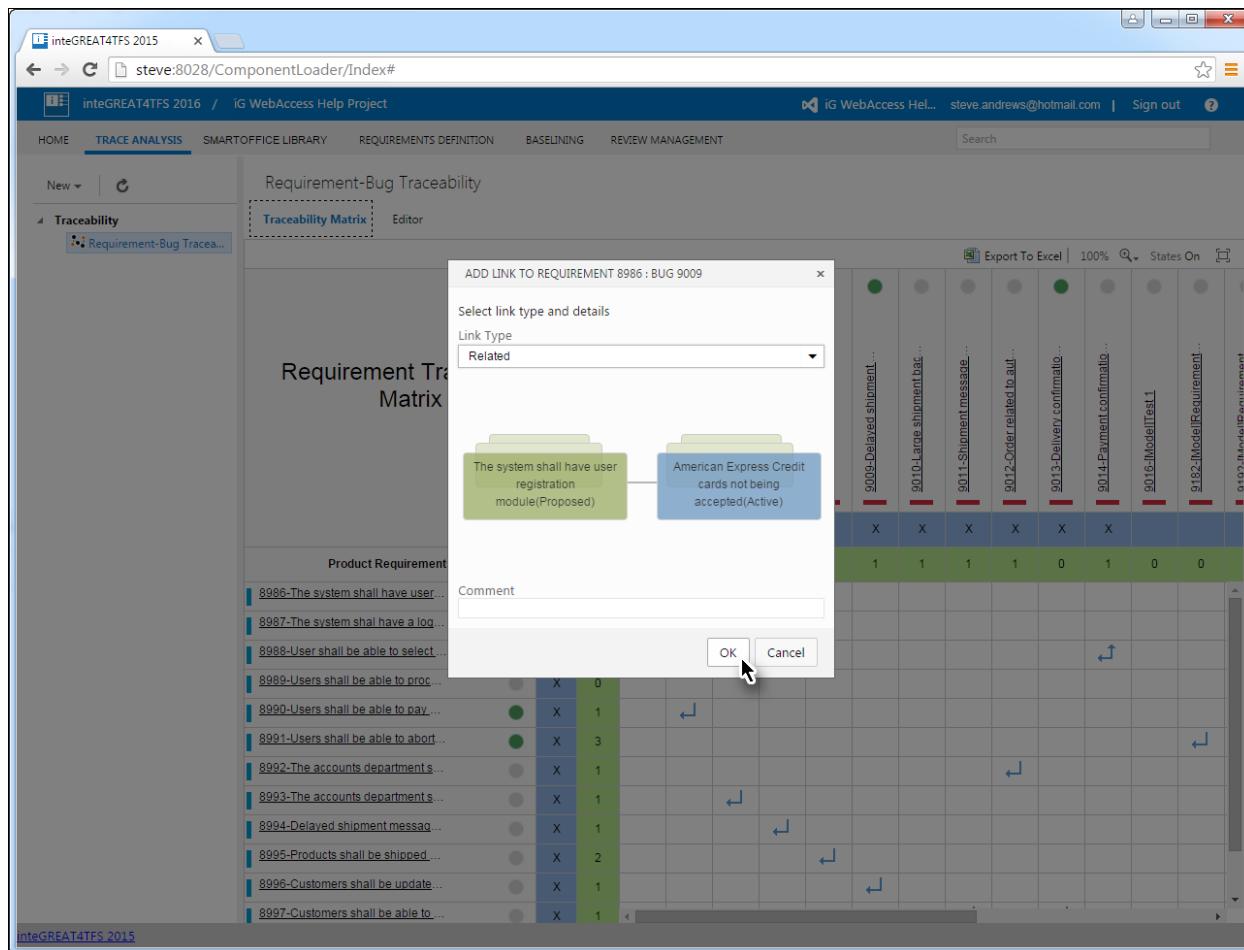
	Active Bugs	Product Requirements												
		9003-Users can't select Ki...	9006-American Express C...	9008-Inventory checking...	9009-Delayed shipment...	9010-Large shipment bac...	9011-Shipment message...	9012-Order related to aut...	9013-Delivery confirmation...	9014-Payment confirmation...	9015-On successful sub...	9187-System does not navig...	9188-Login form on the we...	9189-System does not acc...
	Covered	1	2	1	1	1	1	1	1	1	0	1	0	1
8986-The system shall have user...	X	1												
8987-The system shall have a log...		0												
8988-User shall be able to select...	X	2												
8989-Users shall be able to proc...	X	0												
8990-Users shall be able to pay ...	X	1												
8991-Users shall be able to abort...	X	3												
8992-The accounts department s...	X	1												
8993-The accounts department s...	X	1												
8994-Delayed shipment messag...	X	1												
8995-Products shall be shipped ...	X	2												
8996-Customers shall be update...	X	1												
8997-Customers shall be able to...	X	1												

3. Click the + sign.
4. Select the desired type of relationship.

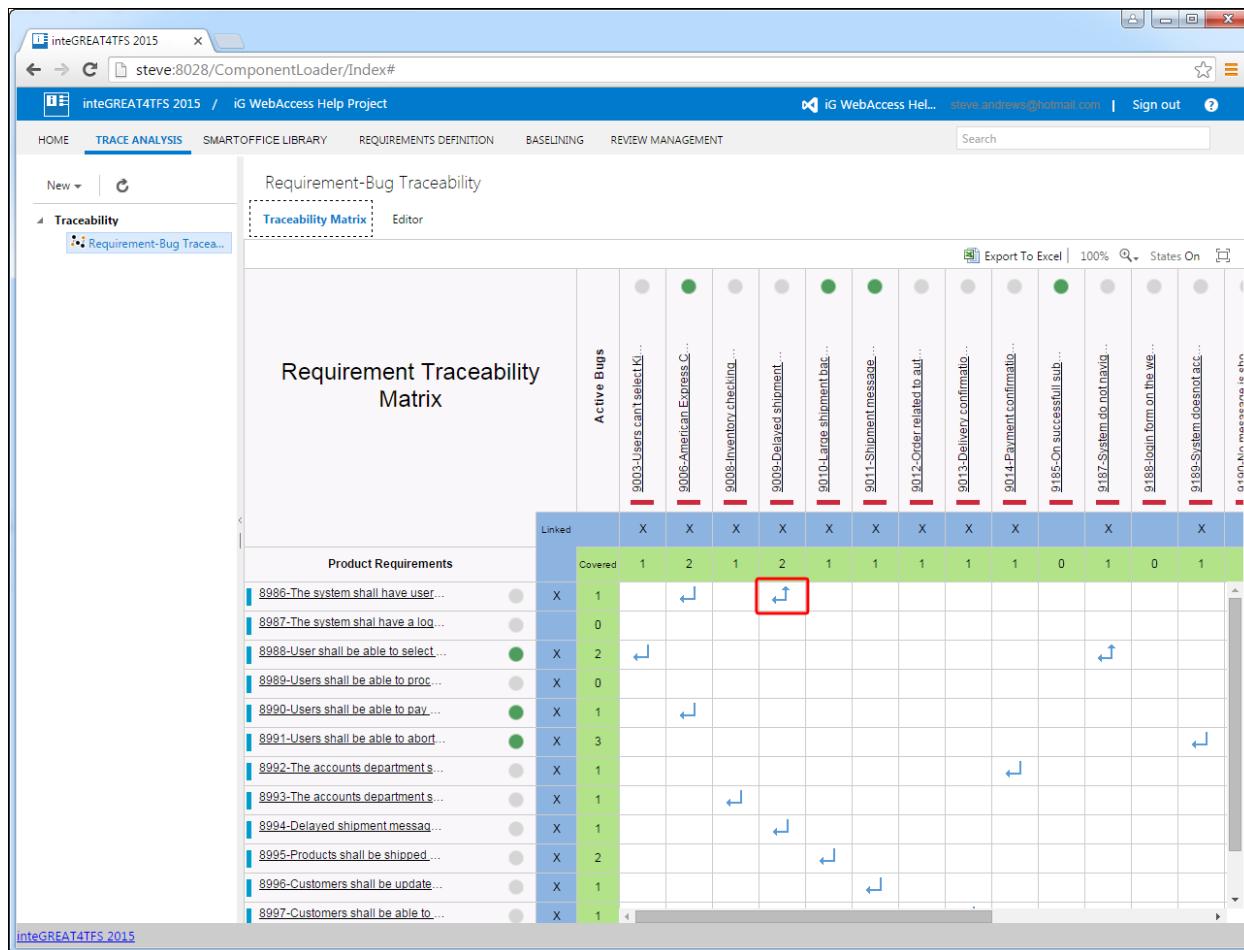


The screenshot shows the inteGREAT4 TFS 2015 interface with the 'TRACE ANALYSIS' tab selected. A 'Requirement-Bug Traceability' matrix is displayed. A modal dialog box titled 'ADD LINK TO REQUIREMENT 8986 : BUG 9009' is open, showing a dropdown menu for 'Link Type'. The 'Related' option is selected and highlighted with a red box. Other options in the dropdown include Predecessor, Referenced By, References, Shared Specs, Successor, and Test Case. The background matrix shows various requirements and bugs with their status and counts.

	9009-Delayed shipment...	9010-Large shipment bat...	9011-Shipment message...	9012-Order related to aut...	9013-Delivery confirmation...	9014-Payment confirmation...	9015-Model test 1	9132-Model requirement...	9137-Behavior requirement...
Product Requirement	X	X	X	X	X	X	1	0	0
8986-The system shall have user...									
8987-The system shall have a log...									
8988-User shall be able to select...									
8989-Users shall be able to proc...		X	0						
8990-Users shall be able to pay...	●	X	1						
8991-Users shall be able to abort...	●	X	3						
8992-The accounts department s...		X	1						
8993-The accounts department s...		X	1						
8994-Delayed shipment messag...		X	1						
8995-Products shall be shipped...		X	2						
8996-Customers shall be update...		X	1						
8997-Customers shall be able to...		X	1						

5. Click the **OK** Button.


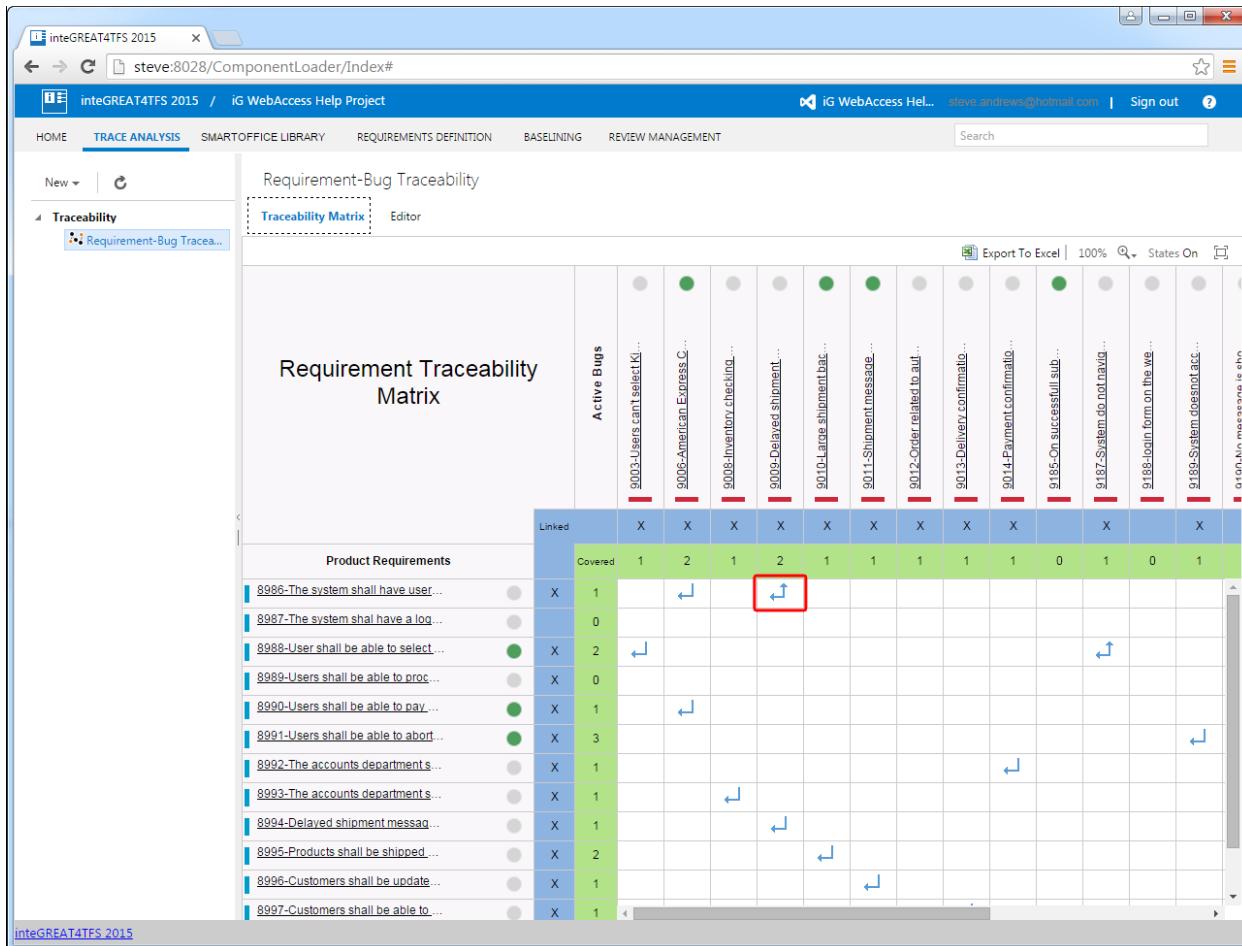
The relation is created between the two Work Items.



The screenshot shows the 'Requirement-Bug Traceability' section of the inteGREAT4 TFS 2015 interface. The main title is 'Requirement Traceability Matrix'. The interface includes a navigation bar with links like HOME, TRACE ANALYSIS, SMARTOFFICE LIBRARY, REQUIREMENTS DEFINITION, BASELINING, REVIEW MANAGEMENT, and a search bar. The 'TRACE ANALYSIS' tab is selected. On the left, there's a sidebar with 'Traceability' and a link to 'Requirement-Bug Trace...'. The main area displays a grid titled 'Requirement Traceability Matrix' with columns for 'Active Bugs' and rows for 'Product Requirements'. The grid contains various status indicators (e.g., X, green boxes) and some blue arrows pointing from requirements to bugs. A red box highlights a specific cell in the grid where a blue arrow originates from a requirement row and points to a bug column.

## DELETING RELATIONS IN TRACEABILITY MATRIX

- Determine the intersection cell for deleting relationship between corresponding Work Items.

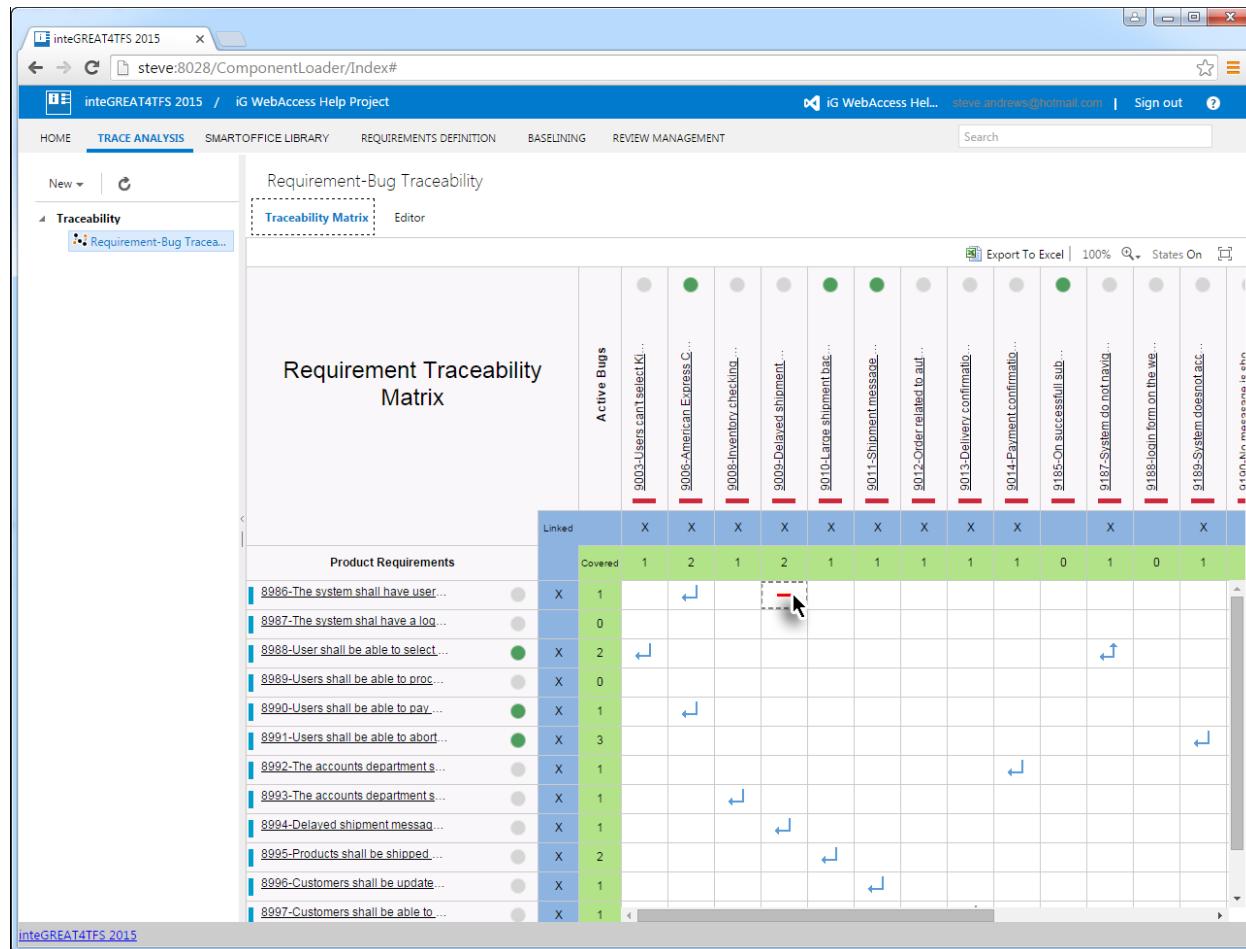


The screenshot shows the 'Requirement-Bug Traceability' matrix. The matrix has 'Active Bugs' listed in the top row and 'Product Requirements' listed in the left column. A red box highlights the intersection cell for requirement 8997 and bug 9009. This cell contains a blue double-headed arrow icon, indicating a bidirectional traceability relationship.

	Active Bugs	9003-Users can select K...	9006-American Express C...	9008-Inventory checking...	9009-Delayed shipment...	9010-Large shipment bac...	9011-Shipment message...	9012-Order related to aud...	9013-Delivery confirmation...	9014-Payment confirmation...	9015-On successful sub...	9157-System do not navig...	9188-Login form on the we...	9189-System does not acc...	9190-Login message is sh...
<b>Product Requirements</b>	<b>Covered</b>	1	2	1	2	1	1	1	1	1	0	1	0	1	
8986-The system shall have user...	X	1													
8987-The system shall have a log...		0													
8988-User shall be able to select...	X	2													
8989-Users shall be able to proc...	X	0													
8990-Users shall be able to pay ...	X	1													
8991-Users shall be able to abort...	X	3													
8992-The accounts department s...	X	1													
8993-The accounts department s...	X	1													
8994-Delayed shipment messag...	X	1													
8995-Products shall be shipped...	X	2													
8996-Customers shall be update...	X	1													
8997-Customers shall be able to...	X	1													

2. Place the mouse over the intersection cell.

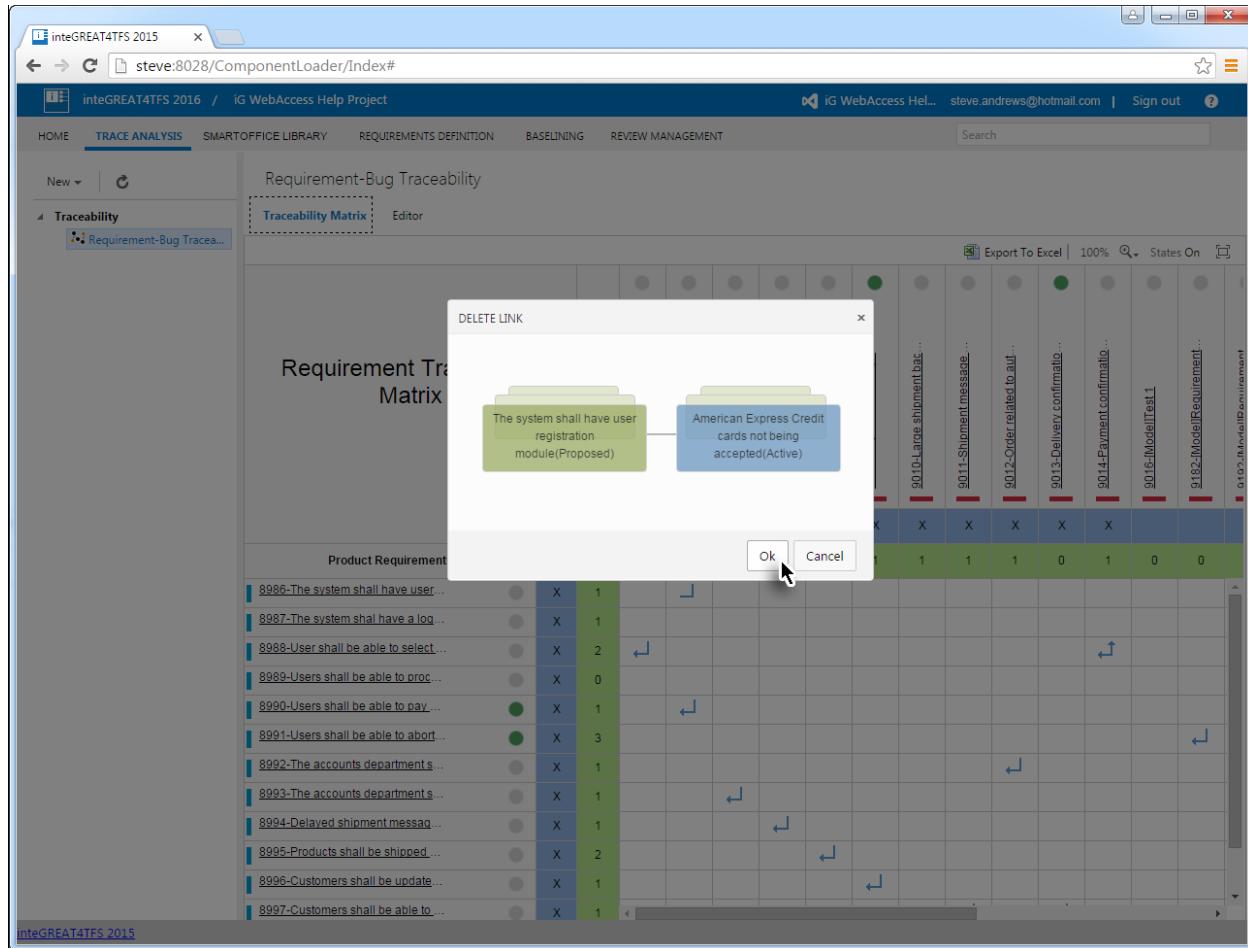
The cell will show a **-** sign, as displayed in the image.



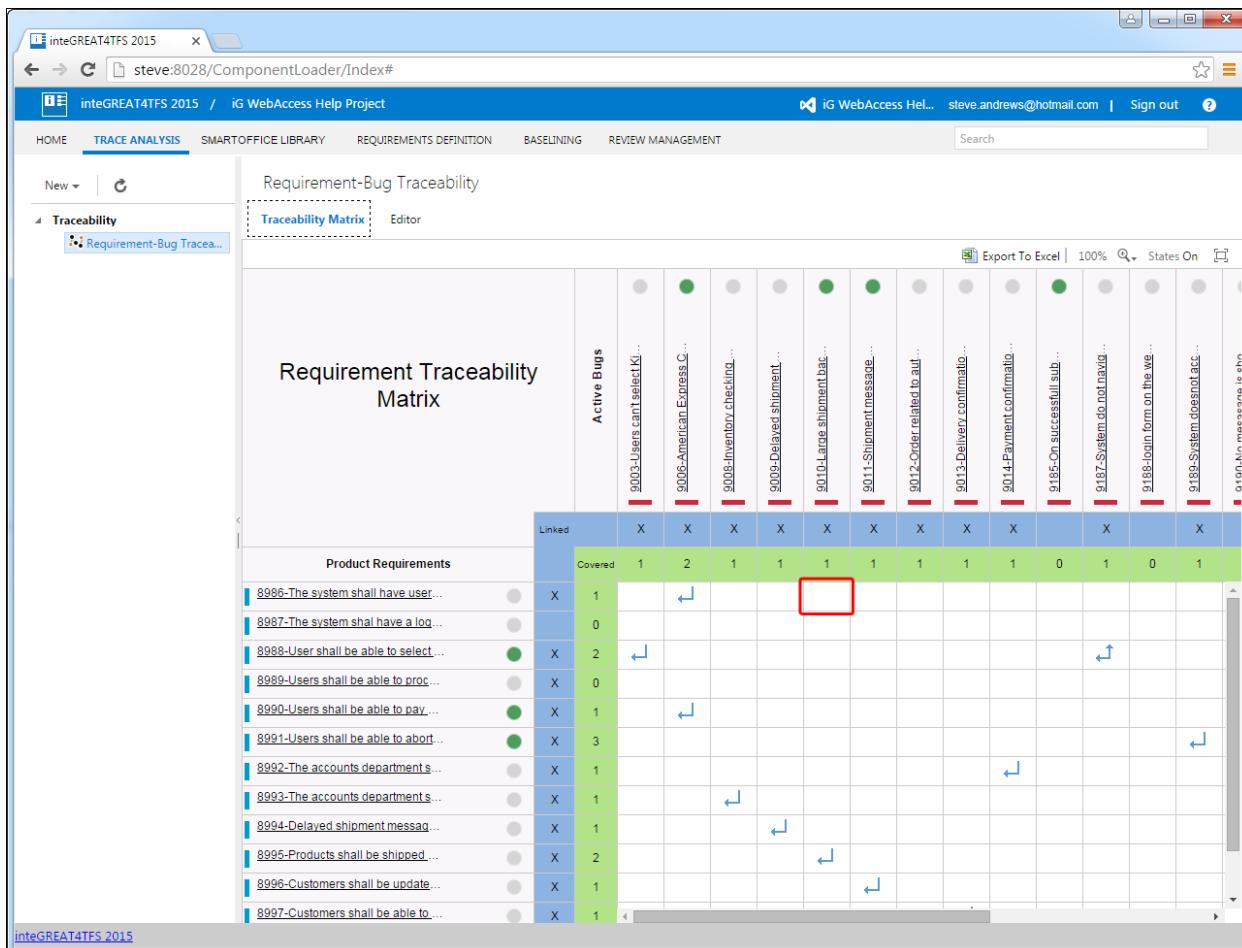
The screenshot shows the inteGREAT4 TFS 2015 interface with the 'TRACE ANALYSIS' tab selected. The main area is titled 'Requirement-Bug Traceability' and contains a 'Traceability Matrix'. The matrix has 'Product Requirements' listed on the left and 'Active Bugs' listed at the top. A cursor is hovering over the intersection cell for requirement 8986 and bug 9003, which displays a red minus sign (-). Other cells in the matrix contain various symbols like 'X', '1', '2', and arrows.

Product Requirements	Active Bugs														
	Linked	Covered	1	2	1	2	1	1	1	1	1	0	1	0	1
8986-The system shall have user...	X	1													
8987-The system shall have a log...		0													
8988-User shall be able to select...		X	2												
8989-Users shall be able to proc...		X	0												
8990-Users shall be able to pay ...		X	1												
8991-Users shall be able to abort...		X	3												
8992-The accounts department s...		X	1												
8993-The accounts department s...		X	1												
8994-Delayed shipment messag...		X	1												
8995-Products shall be shipped ...		X	2												
8996-Customers shall be update...		X	1												
8997-Customers shall be able to...		X	1												

3. Click the **-** sign.
4. Click the **Ok** Button.



The relation is deleted.



The screenshot shows the 'Requirement-Bug Traceability Matrix' in the Trace Analysis module. The matrix grid has 'Product Requirements' on the left and 'Active Bugs' at the top. A red box highlights a specific cell where a relationship was deleted, showing a gap in the traceability chain.

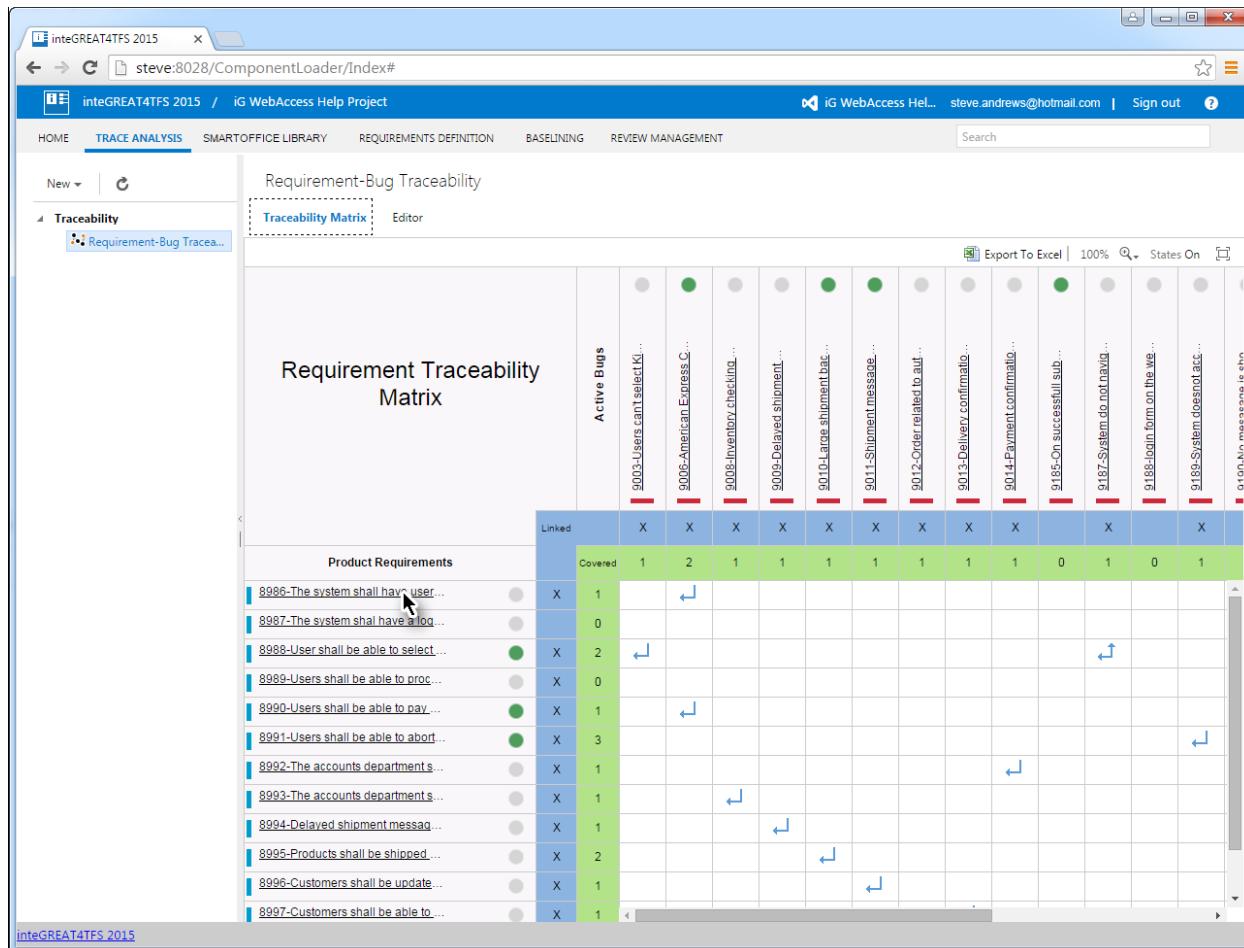
Product Requirements	Active Bugs											
	Linked	Covered	1	2	1	1	1	1	1	1	0	1
8986-The system shall have user...	X	1										
8987-The system shal have a log...		0										
8988-User shall be able to select...	X	2										
8989-Users shall be able to proc...	X	0										
8990-Users shall be able to pay ...	X	1										
8991-Users shall be able to abort...	X	3										
8992-The accounts department's ...	X	1										
8993-The accounts department's ...	X	1										
8994-Delayed shipment messag...	X	1										
8995-Products shall be shipped ...	X	2										
8996-Customers shall be update...	X	1										
8997-Customers shall be able to...	X	1										

To verify that these relations have been deleted, users can view the Work Item details using the **Edit** option as shown in **Editing Work Items** topic.

## EDITING WORK ITEMS

Using this option, users can edit Work Items directly from the Traceability Matrix.

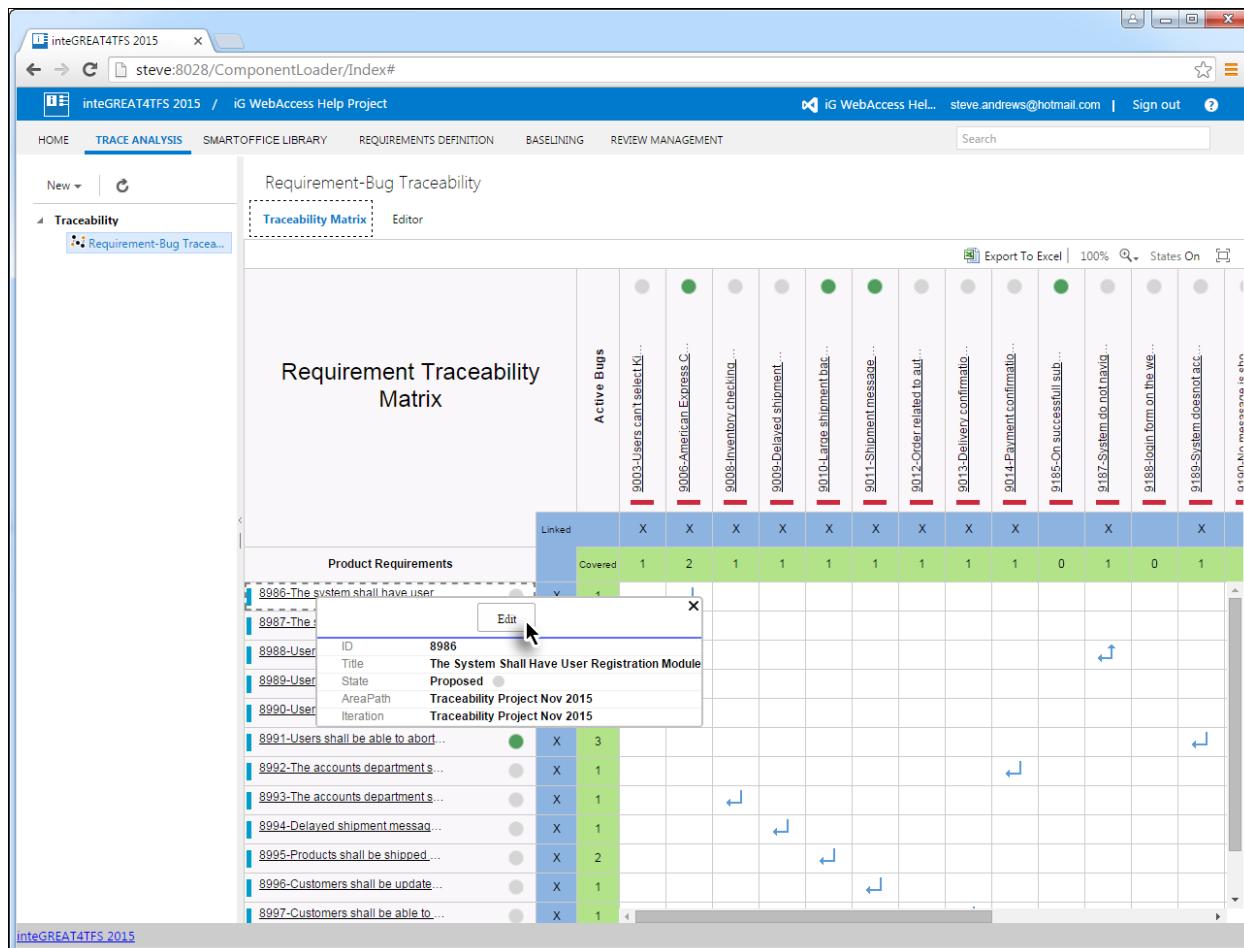
1. Place the mouse over the desired Work Item.



The screenshot shows the 'Requirement-Bug Traceability' matrix in the 'Trace Analysis' section of the inteGREAT4 TFS 2015 web interface. The matrix has 'Product Requirements' listed on the left and 'Active Bugs' listed at the top. A cursor is hovering over the first row of requirements, specifically over the link between requirement 8996 and bug 9001. The matrix uses color coding: green for 'Covered' and red for 'Not Covered'. Blue arrows point from requirements to bugs, indicating traceability links.

Product Requirements		Active Bugs											
		9001-Users can select Ki...	9002-American Express C...	9003-Inventory checking...	9005-Delayed shipment...	9011-Large shipment bac...	9012-Shipment message...	9013-Order related to aut...	9014-Delivery confirmatio...	9015-On successful sub...	9187-System do not navig...	9188-Login form on the we...	9189-System doesn't acc...
8996-The system shall have user...	X	1											
8997-The system shall have a log...		0											
8998-User shall be able to select...	X	2											
8999-Users shall be able to proc...	X	0											
8990-Users shall be able to pay ...	X	1											
8991-Users shall be able to abort...	X	3											
8992-The accounts department s...	X	1											
8993-The accounts department s...	X	1											
8994-Delayed shipment messag...	X	1											
8995-Products shall be shipped...	X	2											
8996-Customers shall be update...	X	1											
8997-Customers shall be able to ...	X	1											

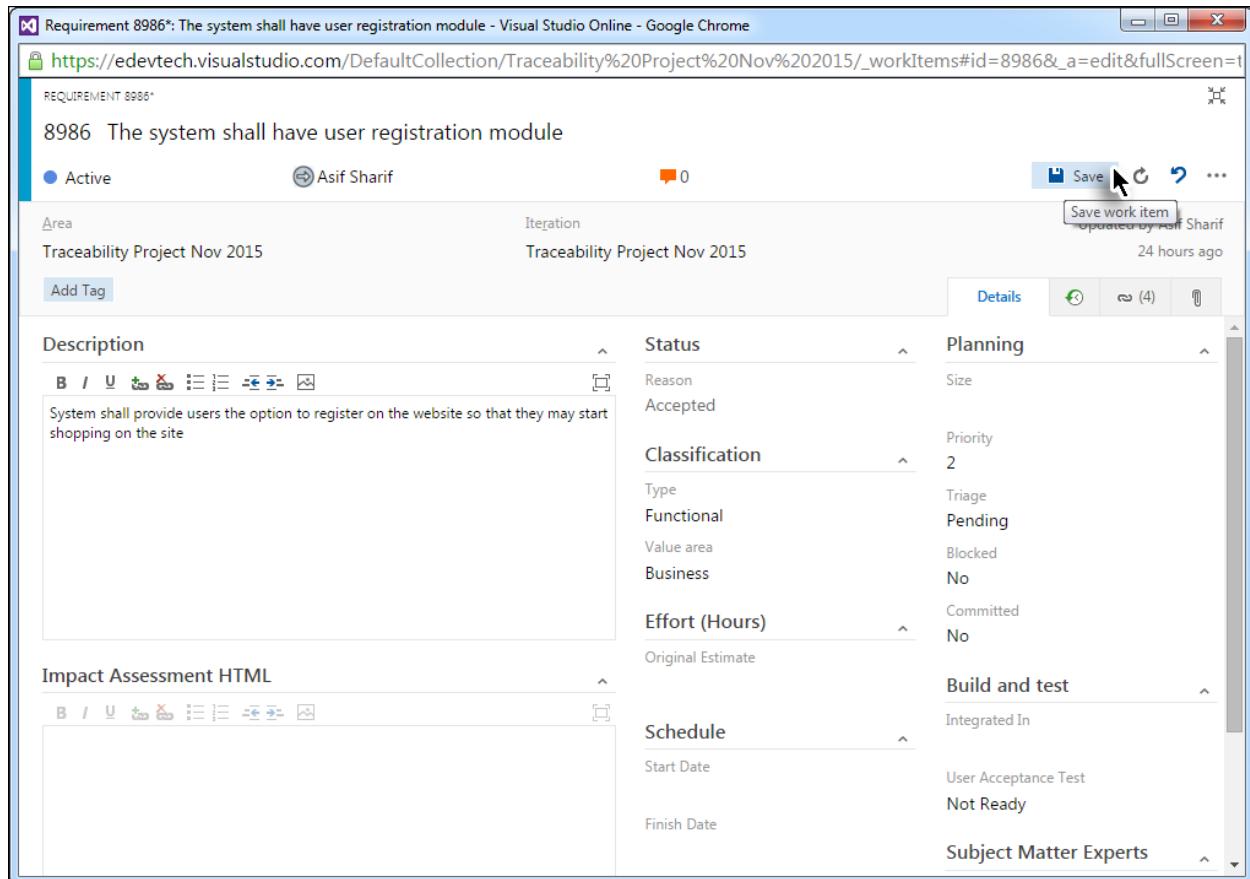
2. Click the **Edit** button in the popup window.



The screenshot shows the 'Requirement-Bug Traceability Matrix' interface. A context menu is open over a requirement row (ID: 8986) with the 'Edit' option highlighted. The matrix grid shows various bugs linked to requirements. The requirement details pane on the left shows:

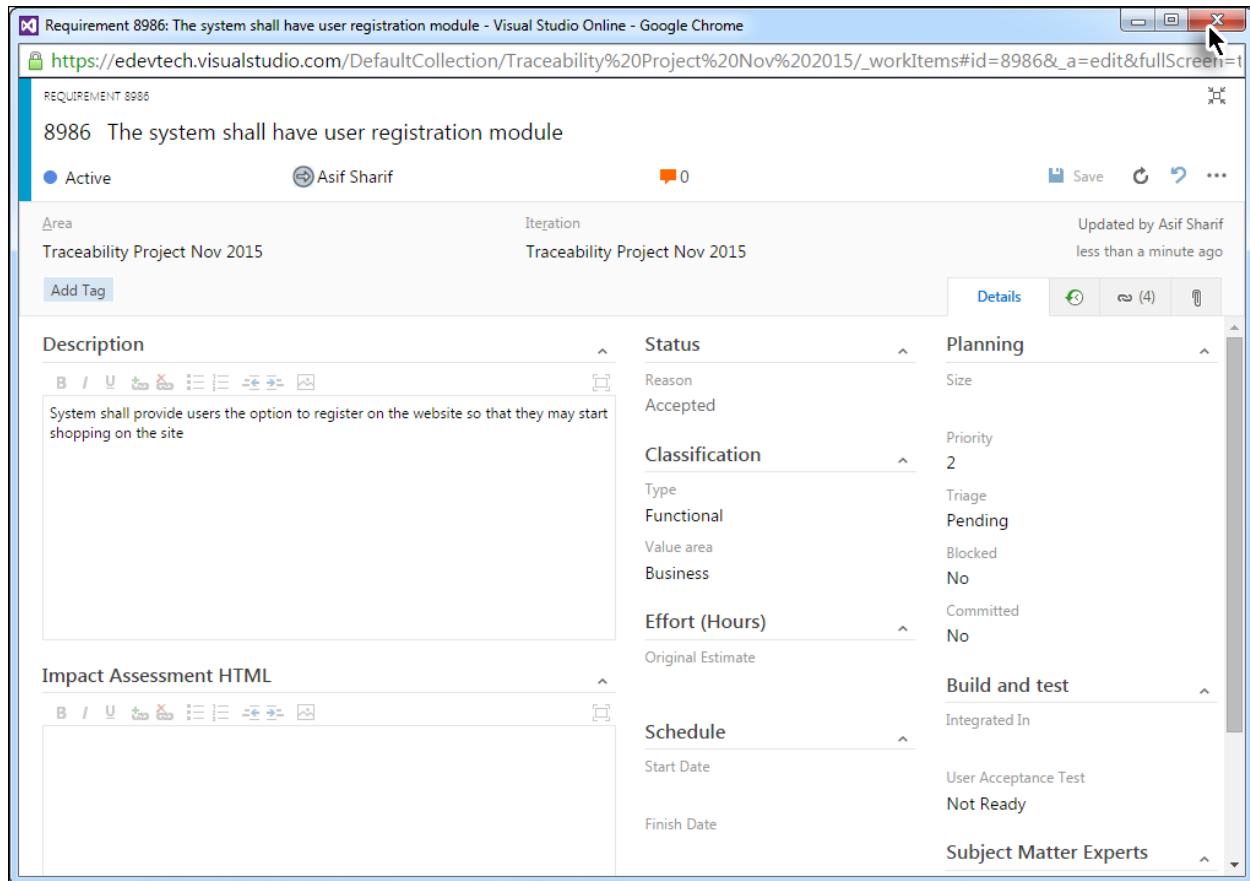
ID	8986
Title	The System Shall Have User Registration Module
State	Proposed
AreaPath	Traceability Project Nov 2015
Iteration	Traceability Project Nov 2015

3. Edit the desired properties of the Work Item and click the **Save** Button.



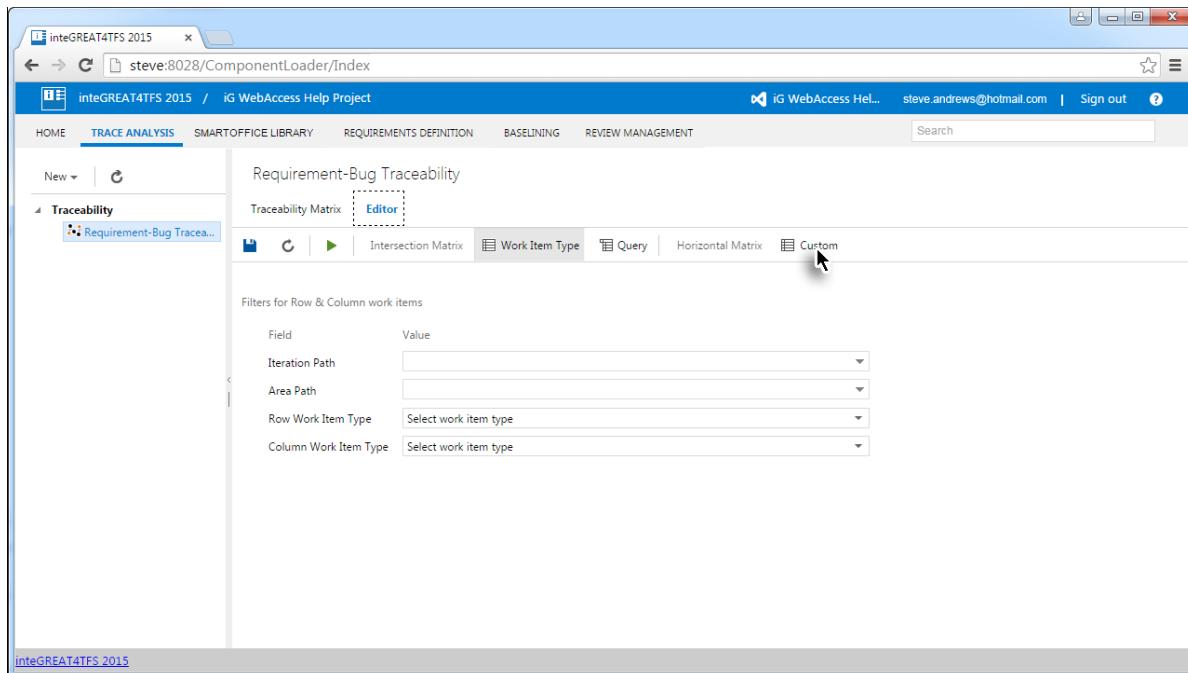
The screenshot shows a Microsoft Visual Studio Online Requirements editor window. The title bar reads "Requirement 8986\*: The system shall have user registration module - Visual Studio Online - Google Chrome". The URL in the address bar is [https://edevtech.visualstudio.com/DefaultCollection/Traceability%20Project%20Nov%202015/\\_workItems?id=8986&a=edit&fullScreen=true](https://edevtech.visualstudio.com/DefaultCollection/Traceability%20Project%20Nov%202015/_workItems?id=8986&a=edit&fullScreen=true). The main content area displays a requirement titled "8986 The system shall have user registration module". The "Status" field is set to "Active" and "Reason" is "Accepted". The "Classification" field shows "Type: Functional, Value area: Business". The "Effort (Hours)" field shows "Original Estimate". The "Schedule" field shows "Start Date: Not Ready, Finish Date: Not Ready". The "Build and test" field shows "User Acceptance Test: Not Ready, Subject Matter Experts: Not Ready". The "Impact Assessment HTML" section contains a rich text editor with the placeholder text "System shall provide users the option to register on the website so that they may start shopping on the site". The top right corner of the window has a "Save" button with a tooltip "Save work item Updated by Asif Sharif 24 hours ago". Below the save button are other icons for refresh, undo, redo, and details.

4. Close the popup window.



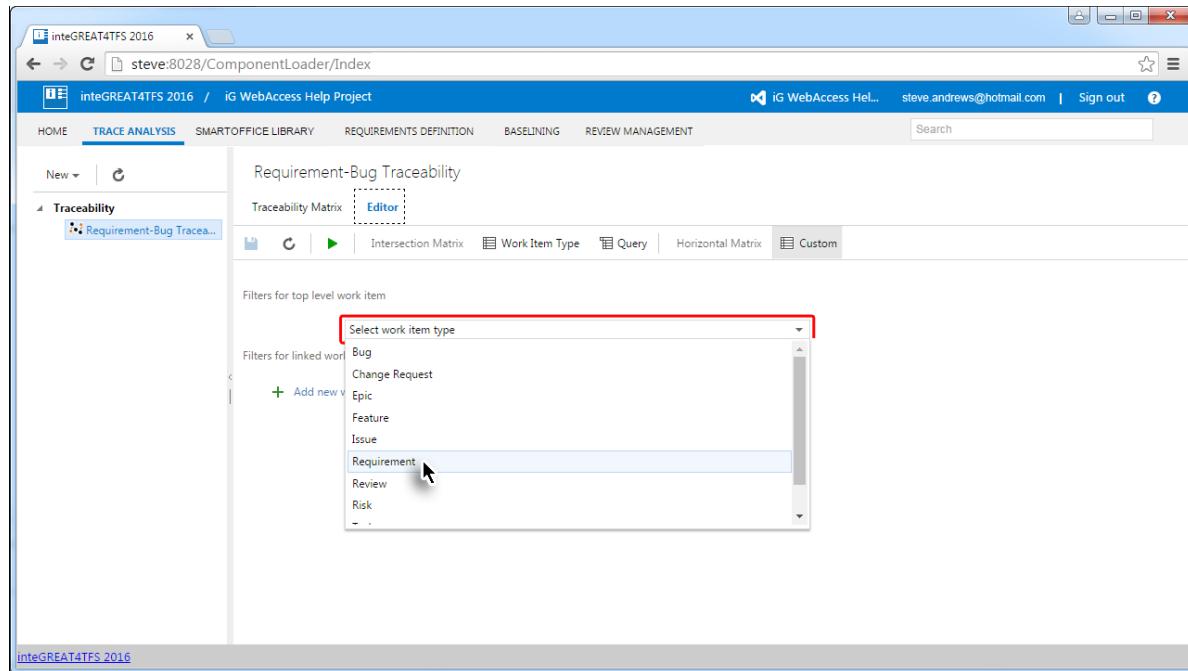
## CREATING HORIZONTAL MATRIX

1. Follow the instructions in **Step 1: Creating a new Traceability Matrix** to create the matrix
2. On the Traceability Editor page; click the **Custom** option.



The screenshot shows the 'Requirement-Bug Traceability' interface in the 'Editor' mode. The top navigation bar has tabs for 'Intersection Matrix', 'Work Item Type', 'Query', 'Horizontal Matrix', and 'Custom'. The 'Custom' tab is currently selected, indicated by a dashed border around its tab name. Below the tabs, there are filter options for 'Row & Column work items' including 'Iteration Path', 'Area Path', 'Row Work Item Type', and 'Column Work Item Type'. A status bar at the bottom left shows 'inteGREAT4TFS 2015'.

3. Select the top level Work Item.

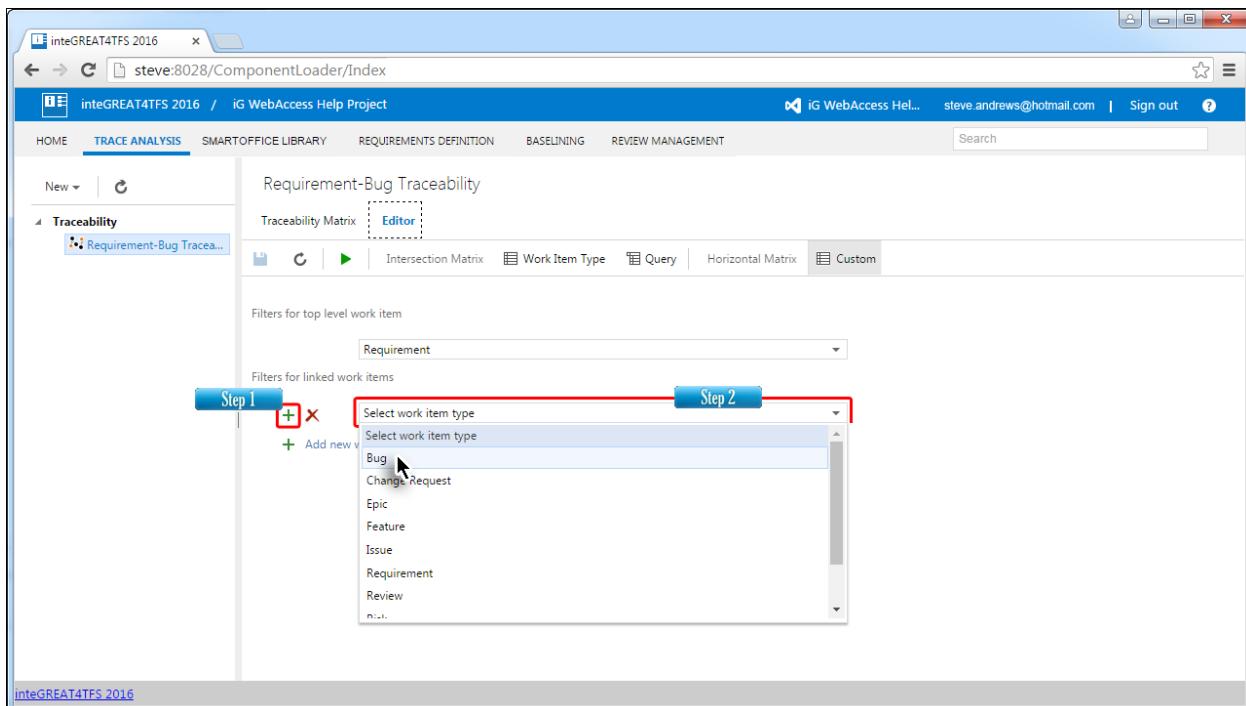


The screenshot shows the same 'Requirement-Bug Traceability' interface in 'Editor' mode, but for 'inteGREAT4TFS 2016'. In the 'Select work item type' dropdown menu, the 'Requirement' option is highlighted with a red box and a cursor is hovering over it. Other options in the list include Bug, Change Request, Epic, Feature, Issue, Review, and Risk. The status bar at the bottom left shows 'inteGREAT4TFS 2016'.

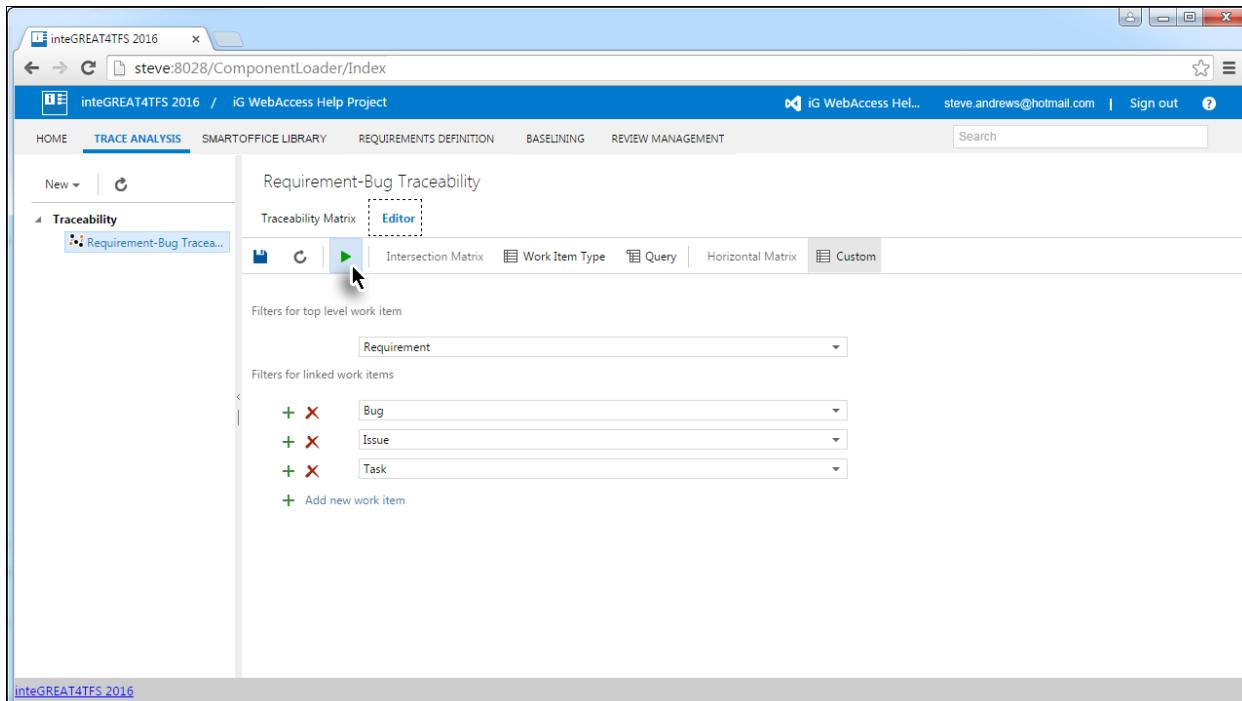
4. Similarly, select the relevant linked Work Items (if desired).

These Work Items indicate the type of Work Items linked with their upper level Work Item. In this example, we selected Requirement as the top level Work Item and Bug as the linked Work Item. This means that the first column in the matrix will show a list of Requirement Work Items and the second column will show a list of Bug Work Items that are linked to a Requirement Work Item.

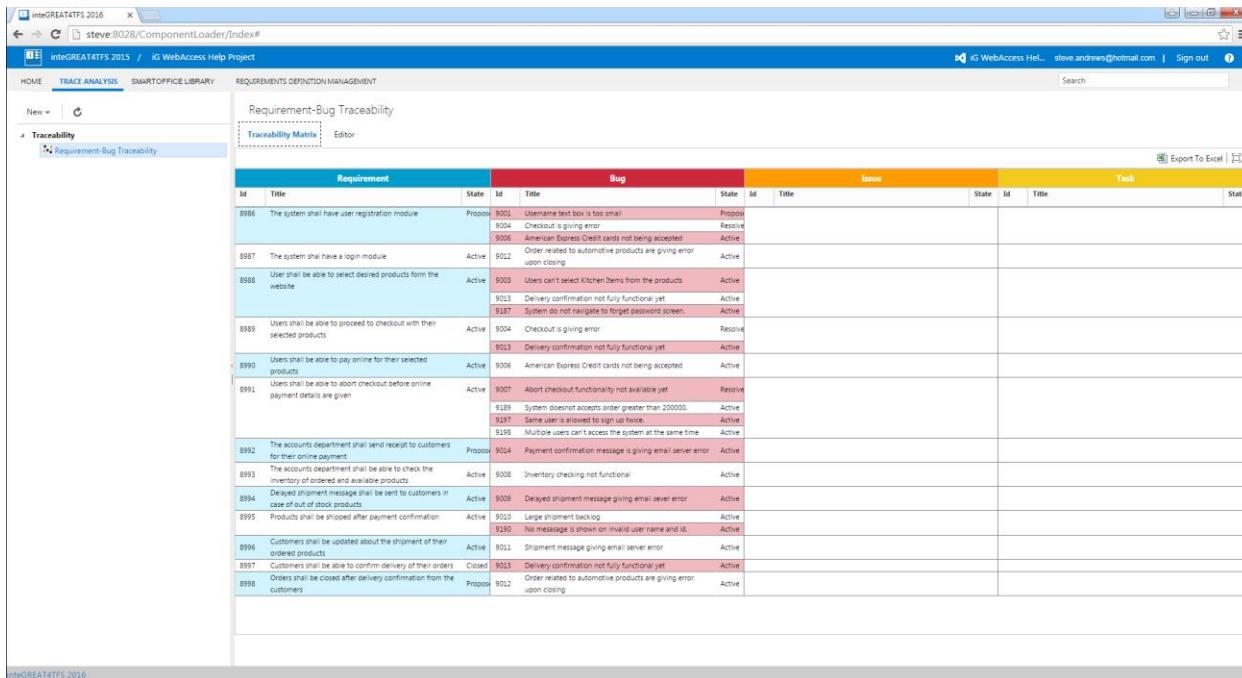
Note: This step is optional



5. Click the **Run** Button in the Toolbar.



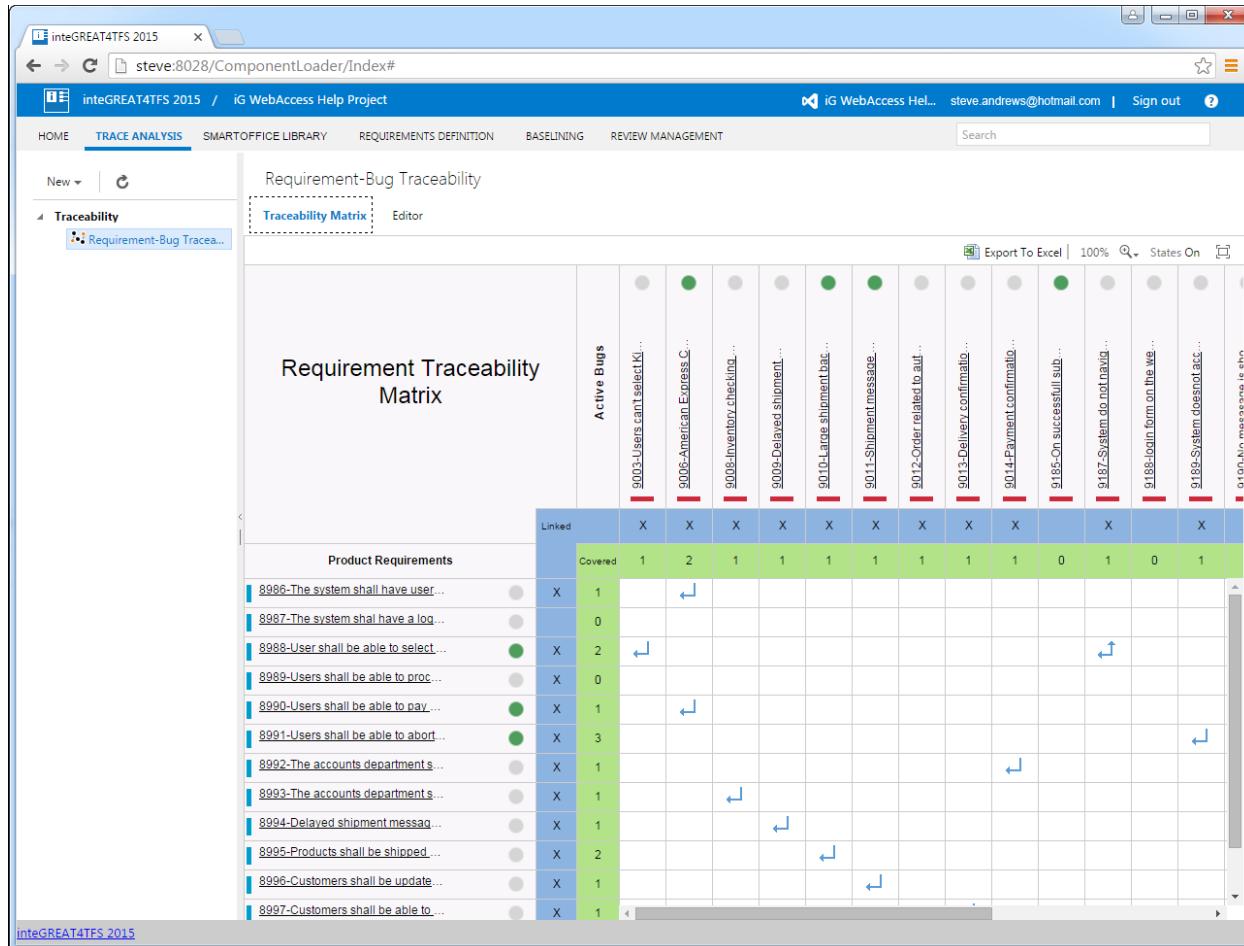
The Horizontal Matrix is generated.



Requirement			Bug			Issue			Task		
ID	Title	State	ID	Title	State	ID	Title	State	ID	Title	State
8986	The system shall have user registration module	Proposed	9001	Username text box is too small	Pending						
			9004	Checkout is giving error	Pending						
			9006	American Express Credit cards not being accepted	Active						
8987	The system shall have a login module	Active	9012	Order related to automotive products are giving error upon closing	Active						
8988	User shall be able to select desired products from the website	Active	9013	Users can't select Kitchen items from the products	Active						
			9013	Delivery confirmation not fully functional yet	Active						
			9147	System do not navigate to forget password screen	Active						
8989	Users shall be able to proceed to checkout with their selected products	Active	9014	Checkout is giving error	Pending						
			9013	Delivery confirmation not fully functional yet	Active						
8990	Users shall be able to pay online for their selected products	Active	9006	American Express Credit cards not being accepted	Active						
			9128	Abort checkout functionality not available yet	Pending						
8991	Users shall be able to abort checkout before online payment details are given	Active	9128	System does not accept order greater than 200000	Active						
			9127	Same user is allowed to sign up twice	Active						
			9128	Multiple users can't access the system at the same time	Active						
8992	The accounts department shall send receipt to customers for their online payment	Proposed	9014	Payment confirmation message is giving email server error	Active						
8993	Customers shall be able to check the inventory of ordered and available products	Active	9008	Inventory checking not functional	Active						
8994	Delayed shipment message shall be sent to customers in case of out of stock products	Active	9009	Delayed shipment message giving email server error	Active						
8995	Products shall be shipped after payment confirmation	Active	9010	Large shipment backlog	Active						
8996	Customers shall be updated about the shipment of their ordered products	Active	9129	No message is shown on invalid user name and id	Active						
8997	Customer shall be able to confirm delivery of their orders	Closed	9011	Shipment message giving email server error	Active						
8998	Orders shall be closed after delivery confirmation from the customers	Proposed	9013	Delivery confirmation not fully functional yet	Active						
			9012	Order related to automotive products are giving error upon closing	Active						

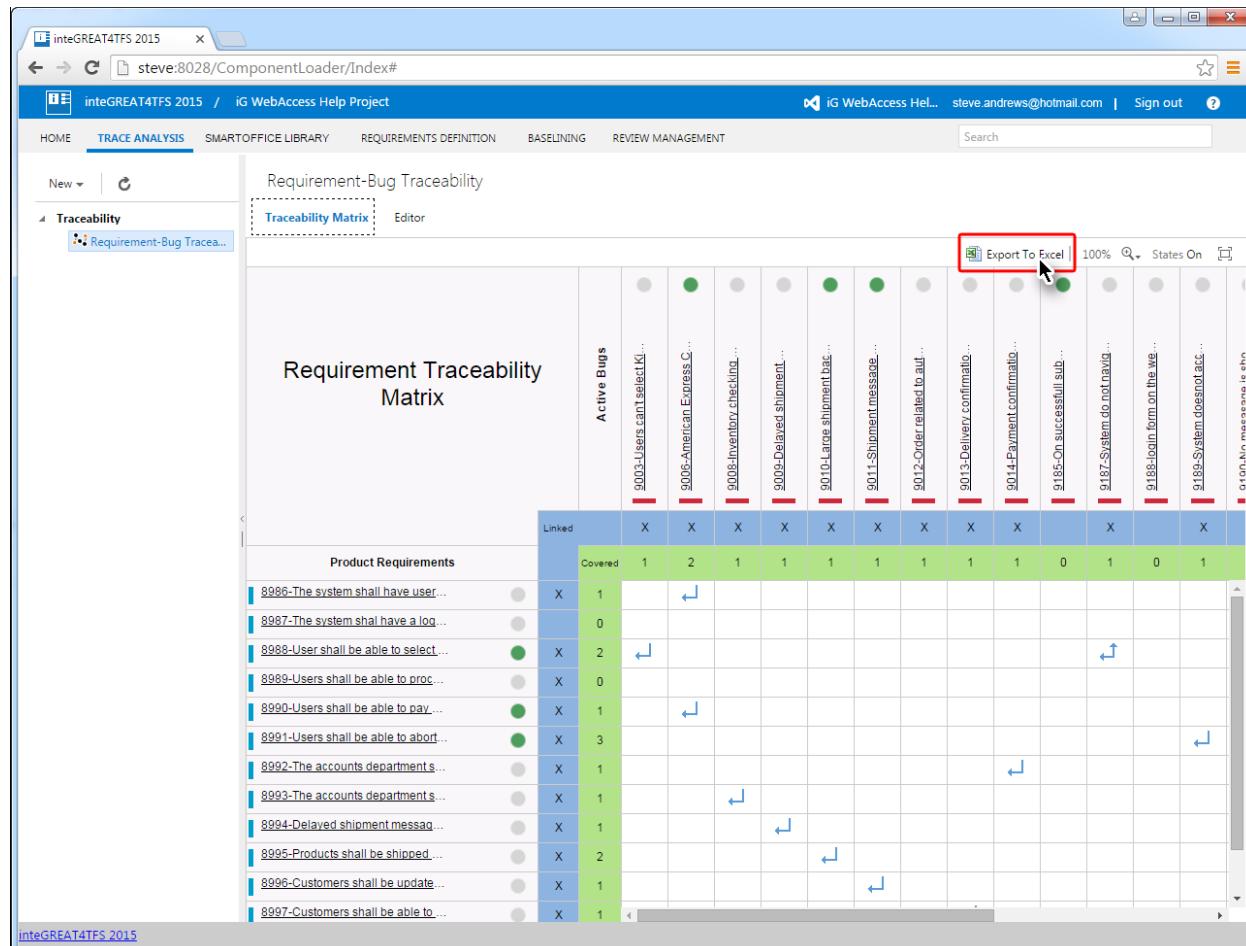
## EXPORT TO EXCEL

- This option is used to create an Excel file from the desired traceability matrix.
  - Once created, the Excel file can be shared with those stakeholders who currently do not use inteGREAT4TFS.
1. Open the desired Traceability Matrix.



The screenshot shows the inteGREAT4TFS 2015 web application interface. The main navigation bar includes links for HOME, TRACE ANALYSIS (which is highlighted), SMARTOFFICE LIBRARY, REQUIREMENTS DEFINITION, BASELINING, REVIEW MANAGEMENT, and a sign-out link. The central area is titled "Requirement-Bug Traceability" and contains a "Requirement Traceability Matrix". The matrix has "Product Requirements" listed on the left and "Active Bugs" listed at the top. Each cell in the matrix grid contains a status indicator (e.g., green dot, red bar) or an "X". The "Traceability Matrix" tab is active. In the top right corner of the matrix grid, there is a "Export To Excel" button. The bottom left corner of the matrix grid shows the URL "steve:8028/ComponentLoader/Index#".

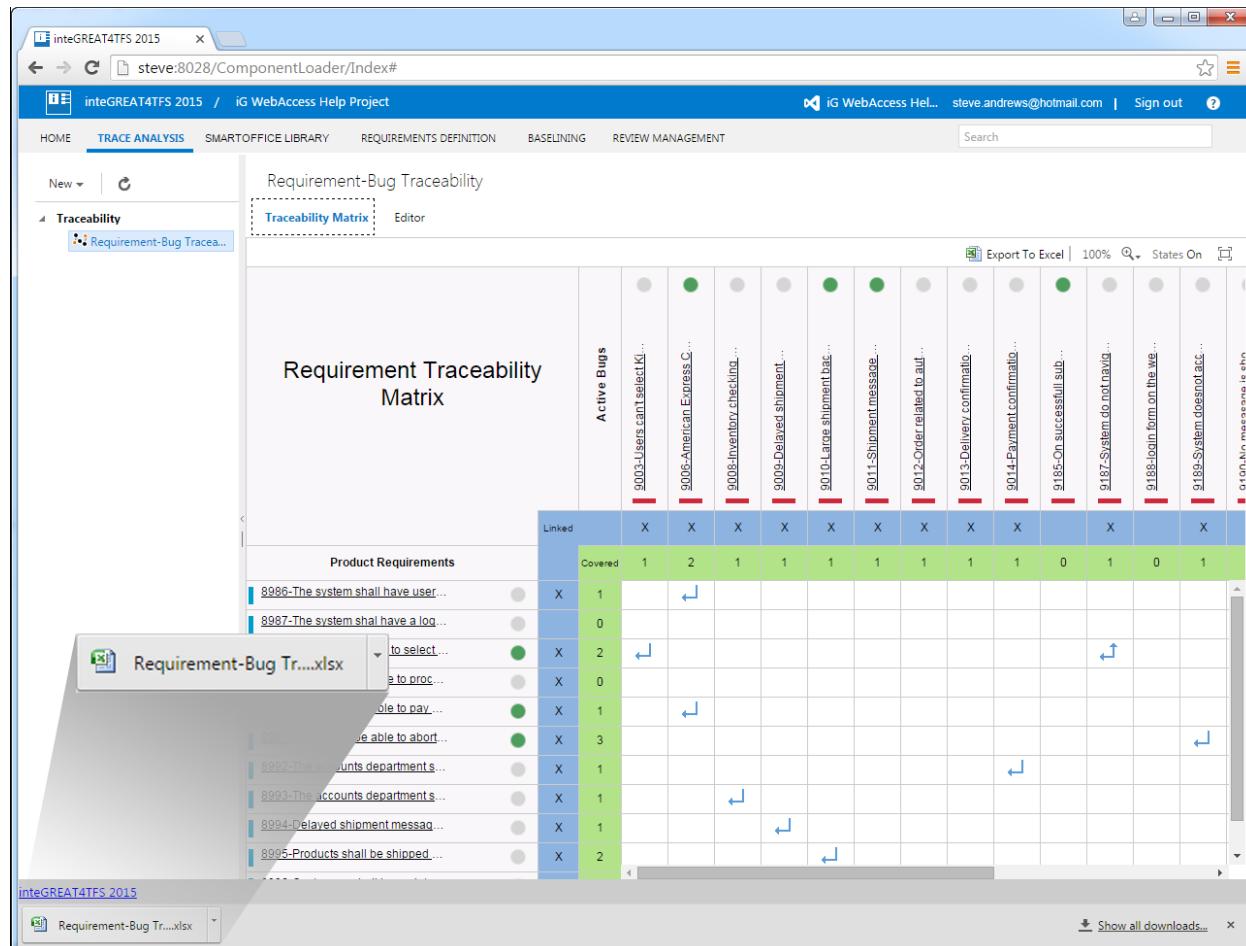
2. Click the **Export To Excel** option in the Mini Toolbar.



The screenshot shows the 'Requirement-Bug Traceability' matrix in the 'TRACE ANALYSIS' section of the inteGREAT4 TFS 2015 web interface. The matrix displays requirements on the left and bugs at the top. The 'Export To Excel' button is highlighted with a red box in the top right corner of the grid area.

Product Requirements	Linked	Active Bugs														
		Covered	1	2	1	1	1	1	1	1	1	1	0	1	0	1
8986-The system shall have user...	X	1														
8987-The system shall have a log...		0														
8988-User shall be able to select...	●	X	2													
8989-Users shall be able to proc...		X	0													
8990-Users shall be able to pay ...	●	X	1													
8991-Users shall be able to abort...	●	X	3													
8992-The accounts department s...		X	1													
8993-The accounts department s...		X	1													
8994-Delayed shipment messag...		X	1													
8995-Products shall be shipped ...		X	2													
8996-Customers shall be update...		X	1													
8997-Customers shall be able to...		X	1													

The Excel file is created.



The screenshot shows the 'Requirement-Bug Traceability' matrix in the 'TRACE ANALYSIS' section of the inteGREAT4 TFS web application. The matrix maps requirements (Product Requirements) against active bugs. A modal dialog box in the foreground shows the progress of exporting the data to an Excel file named 'Requirement-Bug Tr....xlsx'.

Requirement	Active Bugs	Bugs														
		9003	9006	9008	9009	9010	9011	9012	9013	9014	9015	9187	9188	9189	9190	
8986-The system shall have user...	Linked	X	X	X	X	X	X	X	X	X	X	X	X			
8987-The system shall have a log...	Covered	1	2	1	1	1	1	1	1	1	0	1	0	1		
8990-The accounts department s...	to select...	X	2													
8991-The accounts department s...	to proc...	X	0													
8992-The accounts department s...	role to pay...	X	1													
8993-The accounts department s...	able to abort...	X	3													
8994-Delayed shipment messag...	X	1														
8995-Products shall be shipped...	X	1														
	X	2														

The file can now be opened in MS-Excel.

		Traceability Matrix		Active Bugs	9003-Amenities	9006-Invoic	9008-Inventor	9009-Delayed	9010-Large Orde	9011-Shippin	9012-Order	9013-Delivery	9014-Payme	9185-Onsite	9187-System	9188-Login	9189-System	9190-No n	9191-Contac	9192-Same	9193-Multi	9194-User	9200-Place	9201-User	9202-System	X	Y	Z	AA	AB
		Linked	Covered		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X					
3	Product Requirements																													
4	I 8986-The system shall have a user interface that is intuitive and easy to use.	X	1																											
5	I 8987-The system shall have a user interface that is intuitive and easy to use.	X	1																											
6	I 8988-User shall be able to sell products online.	X	3																											
7	I 8989-Users shall be able to purchase products online.	X	1																											
8	I 8990-Users shall be able to purchase products online.	X	1																											
9	I 8991-Users shall be able to update their account information.	X	3																											
10	I 8992-The accounts department shall be able to manage customer orders.	X	1																											
11	I 8993-The accounts department shall be able to manage customer orders.	X	1																											
12	I 8994-Delayed shipment message shall be displayed to customers.	X	1																											
13	I 8995-Products shall be shipped within 24 hours.	X	2																											
14	I 8996-Customers shall be updated on the status of their order.	X	1																											
15	I 8997-Customers shall be able to track their order status.	X	1																											
16	I 8998-Orders shall be closed within 48 hours.	X	1																											
17																														
18																														
19																														
20																														
21																														
22																														